

REQUEST FOR PROPOSAL

TO PERFORM PRELIMINARY ENGINEERING AND AFFILIATED SERVICES

November 17, 2022

FOR PROJECT:

BRJ-0016(019) PCN 23707

Removal of Structure No. 16-121-03.0
9th St. NE, Over the James River
2 Miles West 1 Mile South of Grace City, ND
(S16&21, T147N, R64W)

Electronic Version of Proposals must be emailed to eroundy@nd.gov and paper version sent to the office of the Foster County Auditor, PO Box 104, Carrington, ND 58421-0104 (physical address is 1000 5th St. N, Carrington, ND 58421) no later than 5:00 P.M. on December 8th, 2022

**REQUEST FOR PROPOSALS
TO PERFORM PRELIMINARY
ENGINEERING AND AFFILIATED SERVICES
FOR FOSTER COUNTY**

PROJECT OVERVIEW

Foster County is requesting the services of qualified engineering firms to perform preliminary engineering and affiliated services to complete the following project.

BRJ-0016(019) PCN 23707 – Structure Removal

Structure No. 16-121-03.0, 9th St. NE, Over the James River
2 Miles West 1 Mile South of Grace City, ND

SCOPE OF WORK

Foster County reserves the right to assign work in phases and have the firm that is selected perform any additional work not currently assigned. Project work items may be added or removed from the contract by work authorization or supplementary agreement.

BRJ-0016(019) PCN 23707 – The current bridge is used by agriculture producers for accessing land and hauling commodities to the local elevators. The deck is rated in serious condition and the superstructure is rated in poor condition. The existing bridge is narrow, reducing the type and size of farm equipment that can use this bridge.

PROJECT DESCRIPTION & LIMITS:

The preliminary engineering phase shall consist of all activities necessary to complete the environmental document (including FHWA concurrence and approval), conduct public involvement, perform preliminary design, and coordinate utility location and conflict plans. The preliminary engineering phase will be considered complete upon receiving environmental approval from FHWA and NDDOT approval of all other deliverables.

The Final Design Phase shall consist of design activities following preliminary design and preparation of final construction plans, specifications, and estimates; execute contracts for utility conflict plans for adjustments and relocations; final right of way acquisition, final mitigation plans and permitting. Final Design will be considered complete upon delivery and approval of final construction plans, specifications, estimates, certifications, and NDDOT approval of all other deliverables.

Firms interested in performing the work must be qualified to perform roadway design. Due to restrictions in place as a result of the corona virus, interview may be done by telephone.

Firms are invited to submit a proposal for the project listed above. The Proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 10 pages in length. Proposals that exceed the 10 page length requirement will not be considered. The cover letter will not be counted as one of the 10 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Foster County will only consider proposals received prior to **5:00 PM, December 8th, 2022**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 10 page proposal. Each proposal will be evaluated by a selection committee.

Foster County will conduct interviews.

Interviews will take place on a date to be determined by the County.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and /or all proposals and to not award contracts for any and /or all projects.

Engineering firms interested in performing the work shall submit seven (7) hard bound copies and an electronic pdf file of their proposal to:

Foster County Auditor
PO Box 104
Carrington, ND 58421-0104
701-652-2441
eroundy@nd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age, or handicap or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>.

Publish Dates: November 28th and December 5th