

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

July 5th, 2023

At 3:30pm, Chairman Scanson called the Foster County Commission meeting to order. Roll call included Commissioner Scott Beumer, Commissioner Alan Scanson, Commissioner Pat Copenhaver and Commissioner David Utke. Also, present were Nate Monson Road Superintendent, Deputy Auditor Hailey Bachmeier, and Foster County Independent Reporter Leasa Lura. Commissioner Hagel arrived at the meeting at 3:32 pm.

The meeting began with approval of the minutes for the June 20th, 2023, regular meeting. Commissioner Beumer made a motion to approve the minutes, seconded by Commissioner Copenhaver. All voted aye and the motion passed.

Commissioner Beumer made a motion to approve the bills, seconded by Commissioner Copenhaver. All voted aye and the motion passed.

35759	AMAZON CAPITAL SERVICES, INC.	373.01
35760	BALCO UNIFORM CO., INC.	378.00
35761	BORDER STATES PAVING INC.	44,616.50
35762	BRINSTER LAW, P.C.	129.45
35763	C & J OIL COMPANY	8,920.37
35764	CARRINGTON MOTORS INC	2,384.00
35765	CENTRAL CITY H20+	13.50
35766	CENTRAL CITY LUMBER INC.	27.98
35767	COLLEEN SWEET	881.76
35768	CRAIG WIESZ	15.07
35769	DR. JAY BAUER	45.00
35770	FOSTER COUNTY	76,000.00
35771	FOSTER COUNTY INDEPENDENT	658.55
35772	FOSTER COUNTY RECORDER	20.00
35773	FOSTER COUNTY WEED BOARD	1,408.00
35774	HOLLY N. ZIEMAN	45.00
35775	JACQUI NELSON, PAC	45.00
35776	JUSTIN JOHNSON	78.60
35777	KARA BRINSTER	415.94
35778	LYNELLE R LYMAN HOPPE	329.28
35779	MAERTENS WELDING AND MACHINE COMPANY	17,325.00
35780	MATTHEW BENDER & CO., INC.	200.88
35781	MELANIE G HESCH	74.36
35782	NAPA AUTO PARTS	263.58
35783	ND DEPT. OF TRANSPORTATION	5.00
35784	NORTH DAKOTA STATE UNIVERSITY	181.50
35785	ODP BUSINESS SOLUTIONS, LLC	324.74
35786	ODP BUSINESS SOLUTIONS, LLC	59.65
35787	ODP BUSINESS SOLUTIONS, LLC	214.23
35788	ODP BUSINESS SOLUTIONS, LLC	371.41
35789	SIDWELL COMPANY	1,655.41
35790	TOM GILBERTSON & SONS	1,512.00
35791	TOM GILBERTSON & SONS	1,512.00
35792	VANGUARD APPRAISALS, INC.	2,475.00

Commissioner Utke asked to add building projects to the agenda for Chris Thomas, EAPC Professional Engineer to call into the meeting via phone. Commissioner Copenhaver made a motion to approve the agenda with the addition, seconded by Commissioner Utke. All voted aye and the motion passed.

Old Business

No new business on the Gravel Pit.

New Business

Nate Monson, Road Superintendent, provided the BOCC with an update from the Road Department. Monson stated the air conditioner was fixed on the Carrington CAT and was covered under warranty. Wiring was also done in the Old Shop by Randy's Electric. Since June 20th, 2023, there has been 2.81 inches of rain. Estabrook still has 2 roads closed with 4 caution signs on the roads. Since June 21st, 2023, the road department has durapatched 55 times. Monson stated the road department has patched gravel spots with skid steer on McHenry Road. Tom Gilbertson & Sons added gravel to the 1st mile of FAS gravel road north of Grace City (11th St N). Tom Gilbertson & Sons also added a few more loads to the Clark-Hart Bridge area. The road department trimmed bridges for weeds on Monday, July 3rd. Monson approached the BOCC with a Change Order from the NDDOT needing to be approved. Commissioner Utke made a motion to approve the change order, seconded by Commissioner Copenhaver. Roll call vote:

- Commissioner Beumer - aye
 - Commissioner Hagel - aye
 - Commissioner Scanson - aye
 - Commissioner Copenhaver - aye
 - Commissioner Utke - aye
- motion passed.

Commissioner Utke approached the BOCC that he was contacted by Doug Zink to look at an approach that doesn't have a culvert. It is one mile north of Highway 200 on a section line. Commissioner Utke stated there is a culvert in every other approach on the highway and this approach without the culvert is holding back water. Zink was wondering if Foster County was going to put in a culvert. Commissioner Utke stated for consistency purposes it is Foster County's responsibility. The estimate from Pat Biel Trucking for an 18-inch culvert is \$3600.00 and that includes the installation and filling. Commissioner Beumer makes a motion to approve one 18-inch culvert for \$3600.00, seconded by Commissioner Hagel. Roll call vote:

- Commissioner Beumer - aye
 - Commissioner Hagel - aye
 - Commissioner Scanson - aye
 - Commissioner Copenhaver - aye
 - Commissioner Utke - aye
- motion passed.

Chris Thomas, EAPC Professional Engineer joined the BOCC meeting via phone to give updates on current projects. Thomas stated the Public Health building was being turned over to Public Health and he would be in contact with Public Health. Thomas stated EAPC will look at the exterior of Dome at Foster County Courthouse to see if they need to reseal the dome or if the dome is still in good condition to wait until next year. Thomas stated he had been in contact with Commissioner Utke about the Old Shop Building assessment. Commissioner Utke asked if a conference call could be scheduled to explain the assessment of the Old Shop Building. Thomas stated there is a new structural engineer that will be taking part of the Old Shop Building project and Thomas would like the structural engineer to be a part of the conference call to answer questions. The BOCC came to a consensus to have a special meeting to go over the Old Shop Building assessment. Commissioner Utke stated he will reach out to Thomas to plan a date for the Special Meeting. Thomas stated he would like to proceed with the basement remodel project. Thomas stated he would like to have a recommendation from the BOCC to request bids and advertising, and Thomas suggests doing a full one month bid review starting the middle of July and requesting numbers the middle of August. Thomas stated that would give a couple weeks of review for the BOCC and contracts if a successful bid was given. Commissioner Utke made a motion to authorize EAPC to re-advertise the bid process and advertise for the basement remodel project, seconded by Commissioner Beumer. All voted aye and the motion carried.

Hailey Bachmeier, Deputy Auditor approached the BOCC, and stated Fund 2930 was not supposed to be used in 2016-current years and Ellen Roundy, Auditor had found invoices from the fund for Public Health. The Board of Health approved the transfer for \$15,712.31 from County 2300 to Technology 2930, but Roundy did a calculation to verify the amount and came up with a total of \$17,012.31. The excel Public Health had created prior had an error that didn't include \$1300.00 from 2022 in the figure total. The Auditor's office requested for the transfer of \$15,712.31 from County 2300 to Technology 2930 and asking for approval of the \$1300.00 once the Auditor's Office hears back from the Board of Health. Commissioner Utke made a motion to approve the transfer of \$15,712.31 from County 2300 to Technology 2930 and also \$1300.00 from County 2300 to Technology 2930 once approved by the Board of Health, seconded by Commissioner Hagel. Roll call vote:

- Commissioner Beumer - aye
 - Commissioner Hagel - aye
 - Commissioner Scanson - aye
 - Commissioner Copenhaver - aye
 - Commissioner Utke - aye
- motion passed.

Bachmeier stated Foster County has received payment for Season Wide Snow Removal. Foster County received \$234,861.55, and all other townships who submitted for the Season Wide Snow Removal Assistance received anywhere from \$1,000-\$17,000 dollars. Bachmeier approached the BOCC with the ND State Radio – MOU that was signed June 21st, 2022, by Commissioner Pat Copenhaver. The MOU agreement is valid through June 30, 2025. Bachmeier approached the BOCC with a quote from Electro Watchman. The quote for 3 door access totaled \$13,756.00 and a printer totaled \$3,870.00 to equal a total of \$17,626.00. Foster County did apply for a homeland security grant for the doors. Darlene Thomas, Emergency Manager/911 Coordinator stated Foster County would know if awarded for the grant by September 1st, 2023. The BOCC came to a consensus to wait to see if Foster County receives the grant before proceeding. Bachmeier stated Jamie Nelson with Computer Express will be at Foster County on July 18th, 2023, to demonstrate tablets for BOCC. Commissioner Utke stated he had received information from Katie Schloss, AT&T Retail Store Manager about different tablet options. Commissioner Utke stated he was going to reach out to Schloss to see if she would be available via phone on July 18th if BOCC had questions.

Commissioner Utke stated no signage has been ordered for Juanita Lake. Commissioner Utke and Commissioner Scanson are still deciding on verbiage for the signs. Commissioner Discussion was had on ECG Award Nominations and who the BOCC would like to nominate. Commissioner Hagel was going to contact Jeff Eslinger, NDACo Communication Director to see if Foster County could nominate more than one individual.

With no further business, Chairman Scanson adjourned the meeting at 4:26 pm.

Hailey Bachmeier
Foster County Deputy Auditor

Alan Scanson, Chairman
Board of County Commissioners