

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

January 17th, 2023

At 3:30pm, Chairman Scanson called the Foster County Commission meeting to order. Roll call included Commissioner Scott Beumer, Commissioner Becky Hagel, Commissioner Alan Scanson, and Commissioner David Utke. Also, present were Interim Auditor Ellen Roundy, State's Attorney Kara Brinster, Foster County Independent Reporter Leasa Lura and Road Superintendent Nate Monson.

The meeting began with approval of the minutes for January 3rd, 2023, regular meeting, January 10th, 2023, special meeting and January 12th, 2023, special meeting. Commissioner Hagel had two changes to the January 3rd, 2023, minutes and made a motion to approve the minutes with the changes, seconded by Commissioner Utke. All voted aye and the motion passed.

Commissioner Hagel made a motion to approve the lost check affidavit for \$275.00 to DS Solutions along with the rest of the bills, seconded by Commissioner Beumer. All voted aye and the motion passed.

34882	ALAN SCANSON	124.45
34883	AMAZON CAPITAL SERVICES, INC.	324.98
34884	ARROWWOOD PRAIRIE C-STORE	1,524.23
34885	AUTO VALUE PARTS STORE	14.27
34886	AVID HAWK, LLC	35.00
34887	BUTLER MACHINERY COMPANY	1,713.20
34888	CARRINGTON MOTORS INC	960.58
34889	CENTRAL BUSINESS SYSTEMS	298.56
34890	CENTRAL DAKOTA SIX-COUNTY ORGANIZATION	180.00
34891	CENTRAL SQUARE TECHNOLOGIES	287.16
34892	CITY OF GLENFIELD	360.00
34893	DAKOTA BUSINESS SOLUTIONS EAST	258.00
34894	DS SOLUTIONS	275.00
34895	FARMERS UNION INSURANCE	2,605.00
34896	FOSTER COUNTY INDEPENDENT	99.00
34897	GILBERTSON'S	1,753.75
34898	HOLLY N. ZIEMAN	472.50
34899	HOMEWOOD SUITES WEST FARGO/SANFORD MEDICAL CENTER	490.00
34900	INFORMATION TECHNOLOGY DEPT.	1,001.50
34901	JOB SERVICE NORTH DAKOTA	1,831.11
34902	LINVILLE INDUSTRIES	4,600.00
34903	NAPA AUTO PARTS	3,271.88
34904	NAPA AUTO PARTS	41.98
34905	ND ASSOCIATION OF COUNTIES	3,375.00
34906	ND ASSOCIATION OF COUNTIES	19.00
34907	ODP BUSINESS SOLUTIONS, LLC	59.16
34908	OFFICE OF ATTORNEY GENERAL- 1250	465.00
34909	POST BOARD	45.00
34910	RUNNING'S SUPPLY, INC.	11.03
34911	SOFTWARE INNOVATIONS	750.00
34912	STUTSMAN CO. CORRECTION CENTER	3,225.00
34913	UNIFORM CENTER	179.00
34914	WSI	250.00

Commissioner Utke asked to add mower for Juanita Lake under commissioner discussion. Commissioner Beumer made a motion to approve the agenda with the addition, seconded by Commissioner Utke. All voted aye and the motion passed.

Old Business

No new business reported for the gravel pit. Commissioner Hagel stated that two applicants were interviewed in person for the Emergency Manager/911 Coordinator position. The personnel committee offered the position to an applicant with a master's degree in Emergency Management who has experience with safety, training and coordinating. The applicant counter offered the wages. The BOCC felt they could place the applicant on Grade 10, step 4 and reassess once certification and classes are completed. Commissioner Beumer made a motion to offer the applicant the position at Grade 10, step 4, seconded by Commissioner Utke. All voted aye and the motion passed.

New Business

Nate Monson, Road Superintendent, approached the BOCC with an update from the Road Department. There have been some minor repairs to equipment. Snow accumulations are around 1" for the Carrington area with wind being the biggest hurdle. Pushback on County roads have been completed. Monson provided the BOCC with breakdown of blade hours and miles for 2022. Monson and Mike Rivinius with Wold Engineering have been communicating on potential road projects for the next year.

Commissioner Utke provided the BOCC with an update for the routing of calls for the road department. Commissioner Utke asked for permission to continue the process as long as costs stay below \$100.00. The Commissioners consensus was to continue the process. Commissioner Utke made a motion to have authority to implement changes to the Road Department landline and cell phones as long as costs stay below \$100.00, seconded by Commissioner Hagel. Roll call voted included:

- Commissioner Beumer – aye
- Commissioner Hagel – aye
- Commissioner Scanson – aye
- Commissioner Utke – aye

motion passed. Commissioner Utke provided revisions to the BOCC for the Road Department General Information policy and is urging the public to be more responsible with calls for the Road Department. Commissioner Beumer made a motion to approve the policy with the changes, seconded by Commissioner Hagel. All voted aye and the motion passed.

Kyle Schroeder, Fair Board Member, approached the BOCC regarding the yearly mowing contract. There has been lack of official documentation by both parties on responsibilities. The BOCC asked States Attorney Kara Brinster her thoughts. Brinster stated that statute of the Fair Association is very minimal. The BOCC is going to look further into the issue and come up with an agreement for both parties. Commissioner Beumer made a motion to credit the invoice and only charge for mowing services in 2022, seconded by Commissioner Utke. All voted aye and the motion passed.

Bob Erickson, Foster County Resident, approached the BOCC about valuation of his property. He feels that his property was not assessed accurately after a sale that took place in the early 2000s. Karen Evans, Tax Director, stated that North Dakota Century Code only allows abatements to be made for two years prior and that corrections have been made for 2022. Commissioner Hagel moved to approve the abatement for 2021, seconded by Commissioner Utke. All voted aye and the motion passed.

Ellen Roundy, Interim Auditor, presented the BOCC with a contract for Software innovations for 2023. Commissioner Utke motioned to approve, seconded by Commissioner Hagel. All voted aye and the motion passed. Roundy had a Sidwell contract to continue services. Commissioner Utke motioned to approve, seconded by Commissioner Beumer. All voted aye and the motion passed. Roundy asked the BOCC to review the commute agreement for the EM/911 Coordinator that will be working offsite. Brinster had a few changes to be made and asked to make a clarification on the travel policy. Commissioner Beumer motion to approve the agreement with the changes, seconded by Commissioner Hagel. All voted aye and the motion passed. The laptop needs to be updated for the EM/911 Coordinator. Roundy spoke with the IT company, and they provided a cost of \$1,903.00 for the update of equipment and software required. Commissioner Beumer made a motion to approve the purchase, seconded by Commissioner Utke. Roll call vote included:

- Commissioner Beumer – aye
- Commissioner Hagel – aye
- Commissioner Scanson – aye
- Commissioner Utke – aye

motion passed. The State Auditor's office submitted their engagement letter to continue with audits for 2020 and 2021. Commissioner Utke motioned to approve, seconded by Commissioner Hagel. All voted aye and the motion passed. Lastly, Roundy presented the BOCC with a contract for project BRJ-0016 (019) that is for the removal of the bridge on 9th St that goes over the James River in Foster County, with Wold Engineering awarded the engineering services. This is a federally funded project. Commissioner Hagel made a motion to sign the contract seconded by Commissioner Beumer. All voted aye and the motion passed.

Commissioner Utke asked the BOCC for approval to look for a mower for Juanita Lake. This has been budgeted for. Commissioner Beumer motioned to allow Commissioner Utke to find a mower for Juanita Lake, seconded by Commissioner Hagel. All voted aye and the motion passed. The Public Health department is still seeking a full-time RN. Discussion was had on if the person must be an RN or if an LPN would suffice. Commissioner Hagel will attend the next Board of Health meeting and ask. No update for the Foster County Tower maintenance or door security system. The BOCC is waiting on drawings and bids for the basement remodel project from EAPC. Commissioner Utke has no update for the Ambulance building. The Ambulance committee was going to present the current agreement to their corporate office. No major committee reports. Commissioner Hagel did note that there are a lot of legislative topics, bills etc. going on at the state. Brinster asked the BOCC to look at House Bill 1213 regarding the county having to reimburse expenses if a prosecutor loses a case.

With no further business, Chairman Scanson adjourned the meeting at 5:26pm.

Ellen Roundy
Foster County Interim Auditor

Alan Scanson, Chairman
Board of County Commissioners