

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

March 17th, 2020

At 3:30pm, Vice-Chairman Becky Hagel called the Foster County Commission meeting to order. Roll call included Commissioner Alan Scanson, Commissioner Becky Hagel, Commissioner Pat Copenhaver, Commissioner Scott Beumer and Commissioner David Utke (via phone). Also present were Auditor Brad Solberg, States Attorney Kara Brinster, and Foster County Independent Reporter Leasa Lura.

The meeting began with approval of the minutes. Commissioner Scanson made a motion to approve the minutes of the March 3rd, 2020 meeting seconded by Commissioner Beumer. All voted aye and the motion passed.

Commissioner Beumer made a motion to approve the bills, seconded by Commissioner Copenhaver. All voted aye and the motion passed.

29834		AARON DEVEREAUX		159.10
29835		ALLIED 100 LLC.		60.80
29836		AMAZON CAPITAL SERVICES, INC.		49.61
29837		ARROWWOOD PRAIRIE CO-OP		742.62
29838		AVID HAWK, LLC		35.00
29839		BANK FORWARD		88,562.44
29840		BERTS TRUCK EQUIPMENT OF MHD INC		507.74
29841		BRAD SOLBERG		262.00
29842		BRISS OIL COMPANY		103.00
29843		BUTLER MACHINERY COMPANY		836.64
29844		C & J OIL COMPANY		2,245.24
29845		CENEX - FLEET FUELING		83.88
29846		COMPUTER EXPRESS		3,623.44
29847		EAPC ARCHITECTS ENGINEERS		1,050.00
29848		ELECTION SYSTEMS & SOFTWARE		109.01
29849		FOSTER COUNTY TREASURER		169.05
29850		HEATHER HOYT		179.00
29851		HOPKINS MEDICAL PRODUCTS		71.90
29852		INFORMATION TECHNOLOGY DEPT.		958.33
29853		INTERNAL REVENUE SERVICE		427.77
29854		JOHNSON CONTROLS FIRE PROTECTION LP		418.23
29855		JUSTIN JOHNSON		318.00
29856		KELLY THOMAS		70.00
29857		KOMPLEKS ASSESSMENT SOLUTIONS, LLC		8,425.00
29858		M&C PLUMBING AND HEATING		450.00
29859		MARCO, INC.		406.18
29860		NAPA AUTO PARTS		329.85
29861		NATHAN MONSON		144.61
29862		NELSON INTERNATIONAL		557.65
29863		NORMONT EQUIPMENT CO.		125.00
29864		NORTH DAKOTA STATE UNIVERSITY		216.00
29865		OFFICE DEPOT		236.00
29866		OFFICE OF ATTORNEY GENERAL- 1250		275.00
29867		OK TIRE STORE		538.73
29868		PAT COPENHAVER		95.45
29869		PATRIOT FUELS		320.68
29870		PHARMCHEM INC		171.30
29871		QUADIENT LEASING		917.00
29872		QUALITY INN		172.80
29873		*** VOID *** RDO EQUIPMENT CO.		308.44
29874		SOFTWARE INNOVATIONS		8,525.00
29875		STUTSMAN CO. CORRECTION CENTER		770.00
29876		SYNCB/AMAZON		543.01
29877		ULINE		208.75
29878		UNIFORM CENTER		36.98
29879		WSI		251.86

Commissioner Scanson asked to have Share Road map time extension to the meeting. Commissioner Copenhaver made a motion to approve the agenda, seconded by Commissioner Scanson. All voted aye and the motion passed.

Old Business

Commissioner Hagel stated that she had spoken with Librarian Siel and they are not going to move forward with a ballot question.

New Business

Nate Monson, Road Superintendent, sent an update sheet with Auditor Solberg. The road crew has plowed 2 inches of snow since the last commissioner meeting. Monson's sheet also explained that there were two days left of cracksealing, and that they have started to durapatch marked spots. Monson's sheet had an advertisement for bid for motorgrader on there. Monson's sheet asked if the BOCC wanted to sell the MC Tank at the Glenfield Shop. Commissioner Scanson made a motion to sell the MC Tank for \$950.00, seconded by Commissioner Utke. All voted aye and the motion passed.

Commissioner Scanson stated that Share Road Maps were supposed to be turned in by April 1st, 2020, but would like to extend that out to April 15th, 2020. Scanson made a motion to extend the Share Road Map deadline to April 15th, 2020, seconded by Commissioner Beumer. All voted aye and the motion passed.

Tax Equalization Director Karen Evans gave an update on the Vanguard Appraisal. Evans stated that the Vanguard Meetings went well. Evans stated that she went out to 10 properties to review their assessments. Evans mentioned that she will send out notices to everyone that came to the meetings with their values if they changed or not. Evans also stated that the Board of Equalization meetings are set for townships and cities for the month of April.

The BOCC discussed alternative options to have BOCC meetings during this COVID-19 emergency. The BOCC decided to allow Chairman Utke and Auditor Solberg determine the best possible route. Solberg presented the McLean County Policy for COVID-19. The policy stated:

McLean County Personnel Policies – Coronavirus (COVID-19) – EFFECTIVE 03-17-2020

COVID-19 Employee Absences

Employees that are isolated or quarantined because of the COVID-19 will be paid their regular working hours wages during the time that they are not at work. Absences will not be charged against the employee's accrued Annual or Sick Leave balances. Using guidelines established by First District Health Unit and/or the North Dakota Department of Health (NDDoH), the county in consultation with medical providers will confirm, approve, and document the need for an employee to be isolated or quarantined.

Work Related Travel

Employees will not travel out of state for work related events.
Employees must follow CDC recommended travel guidelines. Annual Leave will not be approved if your intention is to travel to restricted areas.

Commissioner Beumer made a motion to adopt the same policy but state no out of County Travel without 14 day self-isolation, seconded by Commissioner Scanson. All voted nay and motion failed. Commissioner Beumer made a motion to adopt the same policy with a 14 day self-isolation for any out of state travel, seconded by Commissioner Scanson. All voted aye and the motion passed.

Emergency Manager Aaron Deveraux stated that the March 19th, FEMA meetings with townships were still scheduled.

Deveraux also presented an Emergency Declaration for the COVID-19 pandemic. Commissioner Beumer made a motion to approve the Emergency Declaration, seconded by Commissioner Copenhaver. All voted aye and the motion passed.

With no further business, Vice Chairman Hagel moved to adjourn the meeting at 5:24pm.

Brad Solberg
Foster County Auditor

David Utke, Chairman
Board of County Commissioners