

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

November 5, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, and Roger Schlotman present.

Nate Monson, Road Foreman, discussed the following topics with the commissioners: Road Projects, LTAP training with the Road Department staff, snow plows, safety training on December 4th, DOT Federal Aid program for roads, returning to 8 hour work days, training of new road department road grader. Straley moved to approve the federal aid program, Greger seconded. Upon roll call, all voted aye, motion carried.

Minutes from October 15, 2013 reviewed and revised. Greger moved to approve minutes as corrected, Straley seconded. Upon roll call, all voted aye. Motion carried.

Commissioners, Roger Schlotman, Paul Murphy moved to the courtroom, where there was discussion with residents on Roberts Rules of Order/parliamentary procedure, funding for the proposed moving of the fairgrounds, moving the fairgrounds without a vote of the people and trading land with the city. Residents present that addressed the Commissioners were Melvin Schramm, Janell Anderson, Roger Gussiaas, Doug Zink, Joel Rindy, Josh Dreher, Jim Mahutga, John Gallagher, Curtis Klein and Bill Bauer. Commissioners and Mr. Schlotman returned to the commissioner's room to continue the meeting.

Teresa Risovi, Emergency Manager, addressed the board regarding the need to draft a letter to the water board regarding culverts for Rocky Run and the need to request records from both the water board and Wells County to prevent major flooding in Foster County. Presented draft of letter, and will revise per Mr. Straley's suggestions and bring back to the November 19th meeting.

Lisa Solwey, Public Health, addressed the board regarding the roof of the Public Health building leaking, and additional repairs needed on the inside of the building. Estimates were reviewed for materials. Chairman Carr requested that Ms. Solwey get full estimates on labor and materials and bring to the next meeting. Ms. Solwey also addressed the board regarding her salary and acquiring a single health policy without having to take a pay cut based on direction in a prior meeting when taking into consideration to her current salary compared to others in position in the region as well as others in her department. Commissioner Greger moved to allow Ms. Solwey to get a single health policy and allow her salary to remain the same, Vice Chair Straley seconded. Upon roll call, all vote aye. Motion carried.

Tim Schmeets and Jennifer Hoornaert from Carrington Health Center addressed the board regarding the financial report for the area Ambulance services. Losses this fiscal year are comparable to last fiscal year at approximately \$102,000. With the mill levy and grants, the losses projected for next year are approximately \$7,000 if service numbers remain the same. Mr. Schmeets addressed new equipment purchases, and proposed that the commissioners revise the percentage of the mill levy being split between the Carrington and McHenry Ambulance departments due to service numbers. Mr. Carr suggested a meeting with both ambulance heads, Mariann Doeling from Carrington Health Center, and at least one commissioner to discuss the proposal, Mr. Schmeets agreed.

Paul Murphy addressed the commissioners regarding the Attorney General's advisement on the fairgrounds land. The AG office stated that there is not anything in place that would allow the county to trade the fairgrounds land with the city. If the fairgrounds were to move, the county would need to sell the fairgrounds land, and buy the proposed fairgrounds land. Also, any purchase of land would need to go to a vote of the residents. Mr. Murphy also addressed an amount of \$50 that Mr. Schlotman would need to pay back to the county from an incorrect amount of accumulated sick/vacation pay. Mr. Murphy requested that Mr. Schlotman pay this amount back by the end of November, Mr. Schlotman agreed.

Dana Scherr and Richard O'Connor, Tax Equalization Office, addressed the board regarding 8 additional Homestead Credit applications which came in after the abstract was sent in. Mr. O'Connor stated that the applications would be revenue neutral.

Mrs. Scherr addressed Mr. Schlotman and the board regarding Deferred Compensation and inquired whether the issues addressed at the last meeting were taken care of. Mr. Schlotman stated that all of the issues were taken care of, and that the payment was now going to be sent to NDPERS the day after each pay date, and that it would be done via electronic payment (ACH).

Board reviewed Barb Bergan's request for reduction in taxes, Mrs. Scherr and Mr. O'Connor stated that the township had recommended that the board not approve the application. Mr. Greger moved to disapprove the application, Mr. Straley seconded. Upon roll call, all vote aye. Motion carried.

Board discussed the review of property by the tax department and the Sidwell Company. Mr. O'Connor and Mrs. Scherr stated that the first township had been completed and that so far the process was going fairly well, as there were not a lot of changes. With the success of reviewing the first township, they will now be addressing 6 townships at a time until completed.

On behalf of the Recorder's office, Mr. Schlotman discussed the proposal and estimate of purchasing a new copier for the Recorder's office. The current copier in that office is 11 years old and is getting harder to find replacement parts for when needed. Mr. Carr moved to approve buying the new copier, Mr. Greger seconded. Upon further discussion, the motion and second were withdrawn. Mr. Straley suggested getting more quotes from other companies to make sure the county was getting a good price.

Commissioners addressed the proposal of the last meeting for Lindsay Dreher to get a monthly reimbursement of \$10-15 for her cell phone and \$100/year for mileage to and from the law offices/courthouse. Mr. Greger moved to approve \$10/month for the cell phone and to submit a request for reimbursement for actual mileage through the year, Mr. Straley seconded. No vote took place.

Mr. Schlotman and the commissioners discussed the lot in the city of Glenfield that was foreclosed on due to non-payment of taxes. Tax sale set for November 19th. Currently set for bids, if no bids received, then commissioners can negotiate sale price to sell back to the city.

Mr. Schlotman addressed the commissioners regarding Haven Township being delinquent on their road bill and requested a motion to place 9 mills delinquent road on their account for non-payment of their 2011/2012 bills. No motion or second was received.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$25,321.90, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

ACH	NDPERS- Deferred Comp	\$ 711.00
15741	Secretary of State	36.00
15742	John Deere Financial	886.45
15743	Dakota Central Telecomm I	1,718.40
15744	Cardmember Service	4.44
15745	Marco	206.99
15747	AFLAC	2,220.79
15748	Reliastar Life Ins.	65.72
15756-61 & ACH	Payroll- 10/16/13 – 10/31/13	42,375.69
15762	ND LTAP	200.00
15764	ND State Treasurer	319.64
ACH	NDPERS- Deferred Comp	1,070.00
15765	Office of Attorney General	140.00
15766	ND Community Corrections Assoc	200.00
AUTO	Withholdings- Payroll ending 10/31/13	3,367.38
15784	Sarah Aberle	20.31
15785	Access Printing Solutions	71.75
15786	Alco- Sheriff	9.61
15787	Arrowwood Prairie Co-op	1,709.13
15788	Noreen Barton	181.90
15789	Tamara Becker	482.18
15790	Beckman Beverages	40.00
15791	Carrington Hardware Hank	148.96
15792	Carson Industries	109.95
15793	Central Distributing	84.00
15794	City of Carrington	306.66
15795	Dacotah Paper	133.50
15796	Foster County Independent	997.73

15797	Foster County Treasurer	55.75
15798	Job Service ND	1,922.64
15799	Justin Johnson	25.00
15800	LaQuinta Inn & Suites	280.80
15801	NDAAO	115.00
15802	Office Depot	344.14
15803	OK Tire	36.90
15804	Ottertail Power	906.51
15805	John Pfau	43.08
15806	Teresa Risovi	96.05
15807	SuperValu Foods	23.23
15808	Uniform Center	714.37
15809	Verizon Wireless	390.11
15810	Xerox	70.46
15811	Corean Swart	323.18
15812	Acco Brands Direct	69.98
15813	Tao Interactive	599.95
15814	Central Business Systems	379.17
15815	GlaxoSmithKline	303.53
15816	Sanofi Pasteur	68.18
15817	Lisa Weninger	50.00
15818	Brown & Saenger	19.98
15819	Colleen Sweet	245.92
15820	NDSU	560.25
15822	Greater Ramsey Water District	42.00
15823	Brager Disposal Service	210.00
15824	Erickson Implement	119.45
15825	Merle Munson	700.00
15826	Border States Paving	22,885.25
15828	M.D.U	59.72
15829	C&J Oil	16,046.73
15830	Central City Lumber	6.25
15831	Eastman Township	3,485.74
15832	NAPA	1,081.91
15833	Newman Traffic Signs	91.09
15834	Northern Plains Electric Co-op	196.12
15835	Runnings	174.14
15836	Pat Biel Trucking	27,257.75
15867	Lake Region Law Enforcement	300.00

With no further business, Commissioner Straley moved to adjourn at Noon. Commissioner Greger seconded. Chairman adjourned the meeting until the November 19, 2013.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

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PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

November 19, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, and Sarah Aberle present.

The minutes for November 19, 2013, approved with these corrections: see the handwritten names on the signed minutes as follows: Jim Mahutga, John Gallagher, Curtis Klein and Bill Bauer who spoke at the last meeting in the Courtroom. Straley moved to approve minutes as corrected, Greger seconded. Upon roll call, all voted aye. Motion carried.

Nate Monson, Road Foreman, discussed the following topics with the commissioners: ND LRSP Safety workshop on December 4, 2013 in Valley City, department has now switched to 8 hour days, notice of bids for motor grader published- bid opening scheduled for December 17th, Culvert request for co highway 1602 just off of highway 281, Wold Engineering to arrive this morning to talk about future road projects and to open bids for engineering services, inventory at all county shops.

Teresa Risovi, Emergency Manager, addressed the board regarding the revised letter to the water board regarding culverts for Rocky Run and the need to request records from both the water board and Wells County to prevent major flooding in Foster County. Straley moved to sign the letter and send to the water board, Greger seconded. Upon roll call, all voted aye. Motion carried. Letter will now be sent on to the water board for them to take it to the state level.

Commissioners addressed the possibility of land transfer with Paul Murphy. Mr. Murphy explained that the only way he has found to be able to transfer land would be if the current fairgrounds property was acquired as a tax forfeiture. Mr. Straley requested that Mr. Murphy do a title search to investigate how the county acquired the land, Mr. Murphy stated he would do the research.

Mr. Murphy also addressed the tax sale, and discussion was held on the need to reschedule the tax sale due to the incorrect land description being placed in the Foster County Independent. Commissioners agreed to reschedule the tax sale for December 17th. Mr. Murphy then addressed rumors that he was resigning, stating that those rumors are completely false.

Commissioners discussed whether to close the courthouse on the Friday after Thanksgiving. Mr. Greger moved to keep the courthouse closed on Thanksgiving Friday, Mr. Straley seconded. Upon roll call, all voted aye. Motion carried. Commissioners were asked whether they would like to address Christmas and New Years at this time as well due to when they fell in the week, commissioners agreed to address those at the next meeting.

Water board representative, Herman Johnson, addressed the board stating that they would like to do a stream crossing study for the entire county for everything. Commissioners stated that Carrington creek may already be done, water board stated they would check into that. Kittleson crossing was discussed regarding the need to possibly reevaluate as it was under new ownership. Discussion was then held on next steps when it comes to the letter from Emergency Management and taking it to the state level. It was agreed that the Foster County water board would contact the state water board. It was stated that the water board would probably want to do a study on the culverts and gates, and also need to advise the state water board on where the bottle necks are so that they know where to start. Commissioners questioned if Foster County would be able to tap into any Soil Conservation grants for water flow improvements in the county; it was decided that more research would need to be done on that.

Water board discussion continued onto topics regarding cleaning out Kelly Creek, and seeing how much more can be done to clean out the silt this year. It was stated that some of the county's water issues come from Eddy County, and the water board was encouraged to speak with the Eddy county water board to see if they could make any progress.

Haven Township representatives Alan Scanson and Tom Thurlow addressed the board requesting a formal audit of the Auditor's Office. Requested that townships now receive monthly spreadsheet of monies paid to the township, amounts owed by the township and any monies received by the township at the courthouse. They also addressed the 2011 and 2012 payments to the county for road grading services, showing that those two years had been paid, but inquired on 2010 payment. Mrs. Aberle stated that research could be done in the accounting software for any receipts from Haven Township that year.

Kathleen Murray addressed the board regarding a forensic audit being done on the Auditor's office. She stated that the Bureau of Criminal Investigation recommended having a forensic audit done right away, and recommended that the county have someone come in ASAP to do the audit. Mr. Straley stated that he had spoken a little bit with Eide Bailly, and stated that forensic audits are usually billed in \$5,000 increments, and that total price would depend on how far back the audit needed to go. Discussion was held on whether this

needed to be put out on bids, Mrs. Murray stated that it would be good to get at least 2 estimates or bids before hiring any firm. Mr. Straley stated he would contact the Association of Counties for more recommendations on firms. Discussion was also held on whether a regular audit was needed if a forensic audit was also being done; it was agreed that if a forensic audit was being conducted, that a regular audit did not also need to be done.

Mrs. Murray also addressed the county on the fact that there may be extra expenses, paperwork, hours, etc. that the county may incur to keep offices running properly and cleaned up/reorganized. She stated that the county may also see some billing of her hours for time spent on the investigation.

Lisa Solwey, Public Health, addressed the board regarding the roof of the Public Health building repairs needed on the inside and roof of the building. Local businesses were contacted to see if they would be interested and have the time to do anything yet this year. She stated that there was no interest for the remainder of this year, but there was interest for next year. Commissioners inquired if there was a way to temporarily patch the roof until work could be done; it was decided not much could be done. So any rains will need to be swept off the roof ASAP, and any snow shoveled off of the roof next spring to minimize issues. Board asked Ms. Solwey to place an ad for bids due on 1/6/14 and project completion by 5/31/14.

Herb Bargmann of Wold Engineering addressed the proposals from Wold Engineering and Interstate Engineering on the road projects for the Kensal road and the Barlow East road. Mr. Bargmann stated that the oil impact money expected would be able to cover all of the Kensal Road, and they would do as much of the Barlow East road as they could with what was left. Structural requirements were discussed, as well as the 10% county share requirement. Straley moved to retain Wold Engineering as the engineering firm for this project, Greger seconded. Upon roll call, all voted aye. Motion carried. A letter will be sent to Interstate Engineering thanking them for their proposal, and another to Wold Engineering notifying them that Foster County will be retaining them.

Commissioner Straley asked if Lynelle Lyman-Hoppe, Recorder, had received any more information regarding estimates on new copiers. Mrs. Aberle stated that last she had spoken with Lynelle that she stated she wasn't sure which businesses provided the same type of services/products. Mr. Straley stated that he would talk with Lynelle.

Commissioners had discussion on culverts in Bordulac Township and that it was typically 100% county's cost on culverts over 4 ft.

Commissioners viewed and discussed the resignation of Roger Schlotman. Mr. Straley moved to accept the resignation, Mr. Greger seconded. Upon roll call vote, Straley and Greger voted aye, Carr voted no. Motion carried. Mrs. Murray discussed with the commissioners that they could choose to either appoint or hold an election for a new auditor, or that the people could petition to have an election held for a new auditor. More discussion on this issue will happen at the next meeting.

Discussion was held on the Curtis Burgess abatement, which was approved by the City of Carrington for the 2013 year. Mr. Greger moved to approve the abatement, Mr. Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Post office box 104 and 106 were discussed to see if both should be closed and a new box opened. Mr. Straley moved to close both boxes and open a new one, Greger seconded. Upon further discussion with Noreen Barton, this motion and second was rescinded. Mr. Straley moved to close box 106 and change the lock on 104, Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Sarah Aberle addressed the board regarding the Primary Authorized Agent for NDPERS. She stated that with the resignation of Mr. Schlotman, there would need to be a new Primary Agent assigned now, and that a new one could be assigned again when the new auditor was hired. Mr. Greger moved to remove Mr. Schlotman and appoint Sarah Aberle as the temporary primary agent until a new auditor was hired, Mr. Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Sarah Aberle then discussed Game and Fish commissions with the commissioners to see where future commissions should be dispersed, as she was advised that about half of the counties have the commissions going directly to the auditor, and the other half have the commissions going back to the county. Mr. Straley moved to have the commissions go back to the county, Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Upon discussion with Kathleen Murray, Mr. Straley moved to appoint temporary authority to Sarah Aberle to be able to complete all duties of an auditor until a new auditor is hired. Mr. Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Les Greger noted that the funeral for Clifford Greger was to be on Thursday, November 21, 2013. Commissioners agreed that they would like to have flowers sent to the funeral on behalf of Foster County.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$4,862.30, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

ACH	NDPERS- Retirement	\$ 12,992.26
ACH	NDPERS- Insurance	26,804.46
15868-71 & ACH	Payroll November 1-15, 2013	32,319.40
AUTO	Withholdings- Payroll November 1-15, 2013	3,046.18
15872	Foster County Treasurer	1,838.90
AUTO	NDPERS- Deferred Comp	645.00
15879	Best Western Seven Seas Inn	74.70
15880	Birtsell Township	3,513.05
15881	Bismarck Tribune	228.42
15882	Bremer Bank	20.00
15883	Briss Oil	158.20
15884	Bucephalia Township	1,215.49
15885	Century Link	191.88
15886	Carrington Area Chamber of Commerce	50.00
15887	City of Carrington	562.29
15888	City of Carrington	28.73
15889	City of Carrington	28.73
15890	Dakota DustTex	317.10
15891	D.C.N	875.00
15892	Dakota Central Telecomm I	1,674.28
15893	Donna Anderson	64.37
15894	Foster County Independent	410.84
15895	GlaxoSmithKline	303.53
15896	Griggs Co. Telephone	269.91
15897	Lynelle Lyman-Hoppe	175.48
15898	I.T.D.	503.15
15899	Joel Gussiaas	422.24
15900	Joel Lemer	390.41
15901	Joel Lemer	172.04
15902	John Deere Financial	141.60
15903	Kreisers	146.26
15904	Mathison's	752.27
15905	NDACo Resources Group	66.00
15906	Office Depot	74.65
15907	Pat Biel Trucking	2,885.75
15908	Postmaster	78.00
15909	RDO Equipment	532.35
15910	Redwood Toxicology Lab	25.00
15911	Safety Services Company	109.99

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Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

November 19, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, and Sarah Aberle present.

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Commissioners discussed whether to close the courthouse on the Friday after Thanksgiving. Mr. Greger moved to keep the courthouse closed on Thanksgiving Friday, Mr. Straley seconded. Upon roll call, all voted aye. Motion carried. Commissioners were asked whether they would like to address Christmas and New Years at this time as well due to when they fell in the week, commissioners agreed to address those at the next meeting.

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needed to be put out on bids, Mrs. Murray stated that it would be good to get at least 2 estimates or bids before hiring any firm. Mr. Straley stated he would contact the Association of Counties for more recommendations on firms. Discussion was also held on whether a regular audit was needed if a forensic audit was also being done; it was agreed that if a forensic audit was being conducted, that a regular audit did not also need to be done.

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Herb Bargmann of Wold Engineering addressed the proposals from Wold Engineering and Interstate Engineering on the road projects for the Kensal road and the Barlow East road. Mr. Bargmann stated that the oil impact money expected would be able to cover all of the Kensal Road, and they would do as much of the Barlow East road as they could with what was left. Structural requirements were discussed, as well as the 10% county share requirement. Straley moved to retain Wold Engineering as the engineering firm for this project, Greger seconded. Upon roll call, all voted aye. Motion carried. A letter will be sent to Interstate Engineering thanking them for their proposal, and another to Wold Engineering notifying them that Foster County will be retaining them.

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Post office box 104 and 106 were discussed to see if both should be closed and a new box opened. Mr. Straley moved to close both boxes and open a new one, Greger seconded. Upon further discussion with Noreen Barton, this motion and second was rescinded. Mr. Straley moved to close box 106 and change the lock on 104, Greger seconded. Upon roll call vote, all voted aye. Motion carried.

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Board on motion approved the following bills:

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Commissioner Straley noted that the tax sale ad still listed Roger Schlotman as Auditor, and to remove that information and change it to Foster County Commissioners. Requested that Sarah Aberle check with Paul Murphy, SA on whether the December 2nd posting was still legal.

Nate Monson, road foreman, discussed the following with the commissioners: Roads were all double plowed on 12/2 to try and keep up with the snow. Bid opening for the new motor grader at 10AM on 12/17. ND LRSP workshop on 12/4; meet at the courthouse at 7AM if riding with Nate. Inventory is completed at all shops and is on the computer. There have been residents inquiring on the Sheriff's garage. Discussion was held on the 2014 summer tractor program through Titan Machinery, and whether the county would also be interested in leasing a skid steer from Leading Edge during the winters for help in snow removal around the courthouse.

Commissioners discussed the upcoming holidays and when to close/re-open the courthouse. Commissioner Greger moved that the courthouse was closed for all of Christmas Eve and Christmas Day, reopening on December 26th, as well as closing all of New Year's Eve and New Year's Day, reopening on January 2nd. Commissioner Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Lynelle Hoppe, Recorder, addressed the commissioners regarding copier bids. Of the 4 companies that were contacted, 3 submitted bids ranging from \$3,500 to \$8,600. Lynelle stated that she preferred the Kyocera, as that was the same brand as she currently has, and that the current copier has been in use for 11 years. Commissioners directed Lynelle to contact Central Business Systems to inquire on how long it would take to get a new copier here, and that they would prefer to wait on the new one until the current one was no longer operational.

Lynelle continued on to inform the board on different functions that are completed in her office and a little background on what she duties she carries out daily. She also discussed with the commissioners issues regarding Century Code and deeds/reports that are currently being taken to the Treasurer's office, when they should be taken to the Auditor's office. Commissioners directed Lynelle to follow the Century Code. Lynelle also discussed the basement vaults and the need to be able to get into them for her genealogy requests; she stated that she believed that the locks had been changed after she and Sarah Aberle were in the vault retrieving old copies of the Foster County Independent, and that the keys went from the Auditor's office, and that she was told that it seemed suspicious that they were in the vaults. The last issue that Lynelle brought forward was regarding the janitor, her performance of job duties, and some actions by the janitor that Lynelle described as being a disrespectful and bullying in nature. Lisa Solwey joined in the discussion, as some of her concerns were the same as Lynelle's regarding the janitor's job performance. Lisa suggested that the commissioners involve parties from all sides so that they hear all sides of the story. Paul Straley stated that he is aware that there has been a problem, and asked that they put a list of issues that need to be addressed and to mail those lists to the commissioners.

Tamara Becker, Clerk of Court, discussed the Court Facilities Improvement Grant with the commissioners. She stated that there is still a 25%/75% split for all projects approved; and that Foster County has taken care of all of the major items already, and that the projects requested on this grant are adding a permanent coat rack to the jury room, and extending the current countertop to the wall in the jury room for more efficient storage. The quote received was for \$2000 from Klocke Construction. The county's share would be \$500.00 and the grant would cover the remaining \$1,500.00. Commissioner Greger moved to approve the grant application, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

Sarah Aberle discussed the 2014 voting precincts with the commissioners and inquired if they would like to do anything different than the last election. Upon discussion, it was agreed that Commissioner Greger would ask residents on their preference regarding an additional location for voting and report back.

Sarah Aberle then discussed with the commissioners the South Central Dakota Regional Council joint exercise governmental powers agreement and Foster County's \$5800.20 dues to SCDRC. Commissioner Straley moved to sign the agreement and pay the dues, Commissioner Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Paul Murphy, States Attorney, reported back to the board regarding the fairgrounds land, and the history on how the county acquired the land. Due to the fact that it was not acquired through tax sale, the county can not swap the land with the city, and would need to put it up for sale via bids. Also, to buy the proposed land from the city, the county residents would need to approve such purchase through voting.

Paul Murphy then discussed a phone call he had with James Linderman regarding JDA monies that Foster County gets through levies. Mr. Murphy stated that the money received actually goes to the each of the area Community Development Corporations, or CDC's,(Carrington, Grace City, Glenfield and McHenry), not Carrington's Job Development Authority (JDA). It was noted that it was listed on our forms as JDA instead of CDC to keep language consistent with terms that the state uses.

Discussion on appointing a new Auditor occurred. Paul Straley stated that he would like to have Noreen Barton as both the Auditor and the Treasurer, and that he checked with the Association of Counties to make sure that it was possible. Paul Murphy noted that having one person fill both offices could possibly have issues with the checks and balances between the two offices. Paul Straley moved to appoint Noreen Barton as interim Auditor until the next elected auditor took office on April 1, 2015, effective as soon as an oath of office is taken. Les Greger seconded. Upon roll call vote, Straley and Greger voted aye, Carr voted nay. Motion carried. From there, it was decided that between December 3rd and December 17th, at least one commissioner would sit down with Noreen to discuss job duties and any salary increases, and report back at the December 17th commissioner's meeting.

Commissioners discussed the forensic audit for the county, and Paul Straley reported that he received 3 bids/estimates for the forensic audit from Eide Bailley, Forensic Solutions and Frank Nute. Paul Straley moved to hire Eide Bailley, Les Greger seconded. Upon roll call vote, Straley and Greger voted aye, Carr voted nay. Motion carried.

Sarah Aberle discussed the ND Insurance Department Application for Coverage to continue the \$2 million blanket bond held for the county. Paul Straley moved to apply for continued bond coverage, Les Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$27,768.83, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

15923-28 & ACH	Payroll- November 16-30, 2013	\$ 35,601.20
15929	Aflac- Insurance premium	2,188.31
15930	NDPEA- Dues	56.00
15931	Reliastar- Life Insurance	65.72
ACH	NDPERS- Retirement	11,725.64
ACH	NDPERS- Deferred Comp	1,004.00
AUTO	Withholdings- Payroll November 16-30, 2013	2,733.04
15932	City of Carrington- water bill	170.40
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15937	Foster County Treasurer- postage, licenses	1,944.96
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15944	Verizon Wireless- cell phones	389.99
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15947	Marco- E. Management service agreement	206.99
15948	Software Innovations- Service Contract	2,499.00
15949	Sanofi Pasteur- Public Health medical supplies	270.94
15950	Information Technology Department- Public Health WAN	175.00
15951	Kreiser's- Public Health medical supplies	42.54
15952	Lisa Weninger- Cell phone reimbursement	25.00
15953	Cass County Treasurer- Inmate room & board	930.00

15954	Lake Region Law Enforcement Center- Inmate room & board	720.00
15955	Greater Ramsey Water District- Lake Juanita Pavillion	42.00
15956	Schulz Plumbing- winterize park bathrooms	110.22
15957	Griggs County Telephone- 9-1-1 services	274.91
15958	ND 911 Association- dues	25.00
15959	Stitches- Tree Skirt	85.00
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15967	Pat Biel Trucking- Gravel & Hauling	2,885.75
15968	Runnings- Janitor and Road department supplies	261.18
15969	ND State Treasurer- Fees collected	44.70

With no further business, Commissioner Greger moved to adjourn until 1PM for the bid opening. Commissioner Straley seconded. Chairman adjourned the meeting until 1PM.

Chairman Carr called the meeting to order at 1:00 PM. Chairman Carr, Commissioner Straley, Commissioner Greger, Nate Monson, Vaughn Rhodes and Sarah Aberle present.

Mr. Rhodes noted that before opening the one bid received, there were 3 options they had once they looked at everything. 1) Accept the bid and go ahead with the process 2) Negotiate bid to see if they could come to an agreement 3) Bid the project again.

The one bid received was from Swanberg Construction out of Valley City for \$893,000.00. Upon discussion, Paul Straley moved to table any decision on the bid until more information is found out on why the bid was so much more than the estimate, and to find out why there weren't any local businesses that bid at all. Les Greger seconded. Upon roll call vote, all voted aye. Motion carried.

With no further business, Commissioner Straley moved to adjourn the meeting, Commissioner Greger seconded. Chairman Carr adjourned the meeting until December 17, 2013 at 8:30AM.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 17, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, Sarah Aberle and Foster County Independent reporter, Leasa Lura, present.

The minutes for December 3, 2013 were reviewed. Chairman Carr stated that he would like to have more detail included on Lynelle Lyman Hoppe's topics of discussion. Commissioner Greger moved to approve the minutes as corrected, Commissioner Straley seconded. Upon voting; all voted aye. Motion carried. Chairman Carr stated that he would sign the corrected minutes at the next meeting when he was able to see the additional detail written.

Nate Monson, road foreman, discussed the following with the commissioners: Bid opening for Motor Grader at approximately 10:00 AM today. Gravel roads plowed week of December 2-8, because although it was still snowing and blowing, the roads were starting to blow shut. Plowed again week of December 9-13. Nate then explained the general schedule that the road department used to get roads tended to, and that if they jumped around to specific roads all the time that they would not be able to stay on top of the plowing as well. Nate announced that he did enter into an agreement with Leading Edge for a skidster loader, and that the machine was received the week of December 9th. He stated that the agreement would cost the county \$0.08, as Leading Edge is required to charge at least \$0.01 per month. The county will have use of the skidster for 8 months or 250 hours. Commissioner Greger moved to approve the lease, Commissioner Straley seconded. Upon voting; all voted aye. Motion carried. Nate then notified the commissioners that he had to put in a reconditioned steering sector in truck #4; purchased from Quality Service & Repair, and installed by J.O.B. Welding & Repair.

2014 Voting precincts were discussed briefly, and commissioners agreed that they would like to wait to discuss further until later in the meeting when States Attorney Paul Murphy came to the meeting.

Commissioner Carr discussed with the Commissioners about advertising for the auditor position, as he has had interested people contact him. The commissioners spoke with Noreen Barton to confirm that she would be OK with opening the position up for applications; she confirmed that it would be OK with her. The commissioners agreed to talk with States Attorney Paul Murphy regarding this when he arrived.

Noreen Barton, Treasurer, spoke with the commissioners regarding a new back-up server, stating that a new one was needed as the tape back-up went bad. Noreen stated that there are HD cartridges that now take the place of the tapes. The quote received for a back-up server and five cartridges was \$1575.00, while the back-up server and three cartridges was \$1185.00. Noreen advised the commissioners that she would be comfortable with either the three or five cartridges. Commissioner Straley moved to purchase the back-up server and three cartridges, Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Noreen then addressed the commissioners regarding 2 lost warrants. Warrant 15924 in the amount of \$1496.69 to Andrea Scheen for payroll, and warrant 11201 in the amount of \$12.14 to Andrea Scheen for mileage reimbursement. Commissioner Greger moved to reissue the two warrants, Commissioner Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Commissioners reviewed the Christmas ad placed by the county last year, and discussed whether to place the ad again this year. Commissioner Straley moved to place the ad in the paper, Commissioner Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Commissioner Greger discussed the replacing the mower at the lake, as the current one is a regular lawn tractor and is no longer working. Commissioners agreed that they would like to buy a new, commercial grade, lawn tractor, and would request estimates from several local businesses.

Commissioner Straley moved to reject the bid from Swanberg Construction for the new Shop building. Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Sarah Aberle distributed a copy of the Water Board minutes for the commissioners to review. Chairman Carr instructed Sarah that a copy of the minutes were supposed to be submitted by us to the paper. Leasa stated that receiving a hard copy was just fine.

While reviewing claim vouchers, Commissioner Straley moved to cancel the agreement with Great Plains Benefits Consultants. There was no second.

Teresa Risovi addressed the Commissioners regarding the HMEP plan. She stated that the original plan was approved, and that the grant is an 85/15 split. Since the original plan was approved, there have been quite a few changes that need to be made to the plan to bring it up to date. Deadline for the project is October 2015, and Teresa would like to get started ASAP after the beginning of 2014. She stated that she had originally planned on getting the plans completed by herself, however, with the increased amount of work that would need to be completed to get the project done; she recommended that Foster County hire a contractor to oversee the project. Three bids were received from Wenck Engineers for \$24,400.00, South Central Regional Council for \$26,500.00, and KJL for \$22,700.00. Foster County's share of the cost for the contractor would be 15%. When asked which firm she preferred, Teresa stated that she preferred Wenck, due to the current work relationship she has with them. Commissioner

Greger moved to approve Wenck Engineers, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

At 10 AM, Commissioners opened the floor for bids on Lot 4 Blk 3 in Glenfield. Upon receiving no bids, Paulette Hoyt representing the City of Glenfield stated that she would be interested in working with the County to have the property deeded back to the city for \$1 so that they could get the existing structure on the property torn down, and then sell it. Commissioner Straley moved to sell the property to the city for \$1.00, Commissioner Greger seconded. Upon discussion, it was agreed to have Paul Murphy look into the matter to make sure that this action followed century code.

Herb Bargmann of Wold Engineering discussed the Engineering Agreement which needed to be signed as part of the oil impact road projects. Foster County's cost for the engineering agreement would be 8% of the construction costs instead of an hourly rate. Commissioner Greger moved to sign the Engineering Agreement, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

At 10:30 AM, Commissioners opened the floor for motor grader bids. Two bids were received. RDO submitted a bid for a 2014 model 772G, with a final purchase price of \$225,250.00 after a trade in amount of \$75,500.00. Butler Machinery also submitted a bid for a 2014 model 140M2 AWD with a final purchase price of \$222,938.00 after a \$58,000.00 trade in value. Upon discussion of the 2 models, Commissioner Straley moved to purchase the CAT from Butler Machinery, Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried. When asked, Nate Monson stated that the new machine would go to the shop in Glenfield.

Paul Murphy, States Attorney, addressed the board regarding the last meeting, and stated that he had numerous calls and comments on how contentious the meeting was. He stated that he believed that Foster County needed a better way to deal with employee issues for those who are appointed so that they are not always aired on TV. Paul Murphy suggested a grievance board, or something similar, where employee issues could be addressed; updates brought to the commissioners, and answer any questions. Mr. Murphy also stated that as employees, everyone needed to drop their outside feelings regarding their co-workers, and be able to work together during office hours.

Commissioners consulted with Paul Murphy regarding having multiple polling places and mail-in ballots used. It was decided that topic would be looked into and reported back.

Advertising for the Auditor position was also discussed. Paul Murphy stated that he thought that it was a good idea to advertise, as his inquiry on whether Noreen could take on both positions was still unclear. Commissioner Greger moved to advertise for the position with applications due by January 21, 2014 at 4:30PM, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

Chairman Carr requested that Paul Murphy attend all meetings from beginning to end from now on, so that as there were questions, he would be available to answer them. Mr. Murphy agreed to attend the entire meeting from now on.

Finally, the commissioners discussed the signing of the minutes with Mr. Murphy, since signing the minutes from the December 3 meeting were tabled until the next meeting. Mr. Murphy stated that the corrected minutes should be signed by the end of the next meeting. He suggested using a laptop and portable printer to correct and reprint the minutes ASAP and to sign the minutes by the end of the meeting.

Mike Tufte, Sheriff addressed the commissioners regarding a \$4000.00 Lexipol bill that covers the Sheriff's law/policy manual for the state. Mr. Tufte explained that the state will reimburse the county for the cost. Commissioner Greger moved to approve this purchase, commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

Commissioner Straley moved to void 3 vouchers approved at the December 3rd meeting, as they were for yearly dues for 2014, and should be approved and paid at the beginning of January. Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Commissioners briefly discussed the janitor issues that were brought up at the December 3rd meeting. Commissioner Greger asked if the employee should be put on probation. Commissioner Straley moved that the complaint be resolved/closed as he felt that the issues brought to the December 3rd meeting were the same issues brought up in the Spring of 2013. No second was received.

Commissioners voted on the new officers for the 2014 year. Commissioner Greger moved that Paul Straley be elected Chairman, Commissioner Straley seconded. Upon roll call, Chairman Carr voted nay, Commissioners Straley and Greger voted aye. Motion carried. Commissioner Straley moved that Commissioner Greger be elected Vice-Chair, Commissioner Greger seconded. Upon roll call, Chairman Carr voted nay, Commissioners Greger and Straley voted aye. Motion carried.

Dana Scherr, Tax Director, addressed the board regarding the Percy Beckley tax abatement received. Dana stated that although the township had approved the abatement, when she adjusted the parcel according to soil type, it would increase the value of the property and taxes. She also stated that she would suggest that it be left alone at

this time, and get it adjusted with Sidwell for the water on the property. Commissioner Straley moved to decline the application and have Dana write a letter to Mr. Beckley explaining the decision. Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Commissioner Greger addressed the room regarding a possible grant available for approximately \$2,000.00 for playground equipment at Juanita Lake. He was unsure of the matching funds that would be required by the County, and stated that he would get more information. The topic was tabled until the January 7th meeting.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$4,937.04, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

ACH	ND PERS- Health Insurance	\$ 25,584.24
16006-7 & ACH	Payroll- December 1-15, 2013	29,067.02
ACH	ND PERS- Deferred Comp	670.00
AUTO	Withholdings	2,705.40
16013	Sarah Aberle- Travel Reimbursement	101.70
16014	Aflac- Insurance premiums	2,188.29
16015	Arrowwood Prairie Co-op- Fuel	1,107.49
16016	Barb's Rose Garden- Funeral flower arrangement	68.00
16017	James Carr- Travel Reimbursement	101.70
16018	City of Carrington- Public Health water	62.75
16019	Dacotah Paper- paper products	165.76
16020	Foster County Independent- Office Supplies, Publishing	290.59
16021	Great Plains Benefits Consultants- 2014 service fee	250.00
16022	MDU Company- Public Health heating	71.31
16023	Paul Murphy- long distance & postage	30.67
16024	NDAA- dues	97.00
16025	Ottetail Power- electric	138.36
16026	Eva Rohr- witness fees	168.98
16027	Amy Smith- Witness fees	202.16
16028	Stamp fulfillment Services- stamped envelopes	565.10
16029	Colleen Sweet- Cleaning supplies	8.64
16030	Information Technology Department- VPN, WAN, LERMS, etc.	503.15
16031	NDACo Resources Group- Anti-virus	66.00
16032	Sidwell Company- Land Use GIS	12,901.50
16033	Brown & Saenger- Public Health Office Supplies	433.13
16034	Colleen Sweet- Cell Phone Reimbursement	67.26
16035	Joel Lemer- travel reimbursement	88.71
16036	ND Newspaper Association- publishing	178.20
16037	Stutsman County Corrections- Prisoner board	60.00
16038	Brager Disposal Service- Garbage at Lake Juanita	210.00
16039	Underground Vaults & Storage- Lease rental. Recorder	200.00
16040	Century Link- 911 services	191.88
16041	NDACO- 911 Wireless services	3,393.42
16042	John Deere Financial- Equipment Lease	19,892.90
16043	Briss Oil- Fuel	104.00
16044	C&J Oil- Fuel	479.76
16045	Eastman Township- Gravel & Hauling	237.75
16046	Erickson Implement- Road Dept parts.	210.74
16047	Hallwachs Service- Equipment repair	386.00
16048	J.O.B Welding & repair- labor for equipment repair	942.00
16049	NAPA- Road Department Parts	222.65
16050	OK Tire- Road Department Equipment maintenance	12,769.57
16051	Pat Biel Trucking- gravel	103.50
16052	Quality Service & Repair- Equipment repairs	900.19
16053	RDO Equipment- Equipment repairs	7,643.14
16054	Rosenau Equipment- Equipment repairs	28.00
16055	Andrea Scheen- Re-issued from lost warrant #15924	1,496.69
16056	Andrea Scheen- Re-issued from lost warrant #11201	12.14
16059	Hardware Hank- Janitor Supplies	126.24
16060	Alco- medical/office supplies	57.19

Board reviewed the department revenue statements and approved for filing as follows:

County Sheriff, Michael Tuft	Fees for November	\$200.00
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With no further business, Commissioner Straley moved to adjourn the meeting, Commissioner Greger seconded. Chairman Carr adjourned the meeting until January 7, 2014 at 8:30AM.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 30, 2013

Chairman Carr called the meeting to order at 9:00. Chairman Carr, Commissioner Greger, and Sarah Aberle present. Commissioner Straley present via telephone.

2014 polling places were discussed, Commissioner Greger stated that while there are residents that stated that they would like one in their community, there were not many that would like to travel outside of their own community to vote, and would continue to do a mail-in vote. Commissioner Carr stated that he would like to see an additional polling place in Glenfield. After more discussion on costs, Commissioner Greger moved to have 1 polling place in Carrington, and continue to provide mail-in voting, Commissioner Straley seconded. Upon roll call vote, Commissioner's Greger and Straley voted aye, Chairman Carr voted nay. Motion carried.

Sarah Aberle addressed the board regarding 2014 beer and liquor licenses. Bordulac Barr & Grill, Cork & Barrel (Highway Off-Sale), and Crossroads Golf Course all returned their applications and paid fees for both beer and liquor licenses, and presented the board with the licenses to be signed by Chairman Carr. Commissioner Greger moved to approve signing the beer and liquor licenses, Commissioner Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Sarah Aberle addressed the board regarding the 2014 budget, letting the board know that the Bureau of Criminal Investigation (BCI) did have the original copies of the budget that still needed to be signed. She also let the board know that there were at least a couple of budget items that would need to be looked at as soon as hard copies were received back from BCI.

With no further business, Commissioner Straley moved to adjourn the meeting, Commissioner Greger seconded. Chairman Carr adjourned the meeting until January 7, 2014 at 8:30AM.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 3, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, and Sarah Aberle present.

The minutes for November 19, 2013, approved with these corrections: Water board representative was Herman Johnson, second Haven Township representative was Tom Thurlow, and Public Health roof bids was adjusted from Three local businesses to Local businesses. Greger moved to approve the minutes as corrected, Straley seconded. Upon roll call, all voted aye, motion carried.

Commissioner Straley noted that the tax sale ad still listed Roger Schlotman as Auditor, and to remove that information and change it to Foster County Commissioners. Requested that Sarah Aberle check with Paul Murphy, SA on whether the December 2nd posting was still legal.

Nate Monson, road foreman, discussed the following with the commissioners: Roads were all double plowed on 12/2 to try and keep up with the snow. Bid opening for the new motor grader at 10AM on 12/17. ND LRSP workshop on 12/4; meet at the courthouse at 7AM if riding with Nate. Inventory is completed at all shops and is on the computer. There have been residents inquiring on the Sheriff's garage. Discussion was held on the 2014 summer tractor program through Titan Machinery, and whether the county would also be interested in leasing a skid steer from Leading Edge during the winters for help in snow removal around the courthouse.

Commissioners discussed the upcoming holidays and when to close/re-open the courthouse. Commissioner Greger moved that the courthouse was closed for all of Christmas Eve and Christmas Day, reopening on December 26th, as well as closing all of New Year's Eve and New Year's Day, reopening on January 2nd. Commissioner Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Lynelle Hoppe, Recorder, addressed the commissioners regarding copier bids. Of the 4 companies that were contacted, 3 submitted bids ranging from \$3,500 to \$8,600. Lynelle stated that she preferred the Kyocera, as that was the same brand as she currently has, and that the current copier has been in use for 11 years. Commissioners directed Lynelle to contact Central Business Systems to inquire on how long it would take to get a new copier here, and that they would prefer to wait on the new one until the current one was no longer operational.

Lynelle continued on to inform the board on different functions that are completed in her office and a little background on what she duties she carries out daily. She also discussed with the commissioners issues regarding Century Code and deeds/reports that are currently being taken to the Treasurer's office, when they should be taken to the Auditor's office. Commissioners directed Lynelle to follow the Century Code. Lynelle also discussed the basement vaults and the need to be able to get into them for her genealogy requests; she stated that she believed that the locks had been changed after she and Sarah Aberle were in the vault retrieving old copies of the Foster County Independent, and that the keys went from the Auditor's office, and that she was told that it seemed suspicious that they were in the vaults. The last issue that Lynelle brought forward was regarding the janitor, her performance of job duties, and some actions by the janitor that Lynelle described as being a disrespectful and bullying in nature. Lisa Solwey joined in the discussion, as some of her concerns were the same as Lynelle's regarding the janitor's job performance. Lisa suggested that the commissioners involve parties from all sides so that they hear all sides of the story. Paul Straley stated that he is aware that there has been a problem, and asked that they put a list of issues that need to be addressed and to mail those lists to the commissioners.

Tamara Becker, Clerk of Court, discussed the Court Facilities Improvement Grant with the commissioners. She stated that there is still a 25%/75% split for all projects approved; and that Foster County has taken care of all of the major items already, and that the projects requested on this grant are adding a permanent coat rack to the jury room, and extending the current countertop to the wall in the jury room for more efficient storage. The quote received was for \$2000 from Klocke Construction. The county's share would be \$500.00 and the grant would cover the remaining \$1,500.00. Commissioner Greger moved to approve the grant application, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

Sarah Aberle discussed the 2014 voting precincts with the commissioners and inquired if they would like to do anything different than the last election. Upon discussion, it was agreed that Commissioner Greger would ask residents on their preference regarding an additional location for voting and report back.

Sarah Aberle then discussed with the commissioners the South Central Dakota Regional Council joint exercise governmental powers agreement and Foster County's \$5800.20 dues to SCDRC. Commissioner Straley moved to sign the agreement and pay the dues, Commissioner Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Paul Murphy, States Attorney, reported back to the board regarding the fairgrounds land, and the history on how the county acquired the land. Due to the fact that it was not acquired through tax sale, the county can not swap the land with the city, and would need to put it up for sale via bids. Also, to buy the proposed land from the city, the county residents would need to approve such purchase through voting.

Paul Murphy then discussed a phone call he had with James Linderman regarding JDA monies that Foster County gets through levies. Mr. Murphy stated that the money received actually goes to the each of the area Community Development Corporations, or CDC's,(Carrington, Grace City, Glenfield and McHenry), not Carrington's Job Development Authority (JDA). It was noted that it was listed on our forms as JDA instead of CDC to keep language consistent with terms that the state uses.

Discussion on appointing a new Auditor occurred. Paul Straley stated that he would like to have Noreen Barton as both the Auditor and the Treasurer, and that he checked with the Association of Counties to make sure that it was possible. Paul Murphy noted that having one person fill both offices could possibly have issues with the checks and balances between the two offices. Paul Straley moved to appoint Noreen Barton as interim Auditor until the next elected auditor took office on April 1, 2015, effective as soon as an oath of office is taken. Les Greger seconded. Upon roll call vote, Straley and Greger voted aye, Carr voted nay. Motion carried. From there, it was decided that between December 3rd and December 17th, at least one commissioner would sit down with Noreen to discuss job duties and any salary increases, and report back at the December 17th commissioner's meeting.

Commissioners discussed the forensic audit for the county, and Paul Straley reported that he received 3 bids/estimates for the forensic audit from Eide Bailley, Forensic Solutions and Frank Nute. Paul Straley moved to hire Eide Bailley, Les Greger seconded. Upon roll call vote, Straley and Greger voted aye, Carr voted nay. Motion carried.

Sarah Aberle discussed the ND Insurance Department Application for Coverage to continue the \$2 million blanket bond held for the county. Paul Straley moved to apply for continued bond coverage, Les Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$27,768.83, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

15923-28 & ACH	Payroll- November 16-30, 2013	\$ 35,601.20
15929	Aflac- Insurance premium	2,188.31
15930	NDPEA- Dues	56.00
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ACH	NDPERS- Retirement	11,725.64
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15950	Information Technology Department- Public Health WAN	175.00
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15952	Lisa Weninger- Cell phone reimbursement	25.00
15953	Cass County Treasurer- Inmate room & board	930.00

15954	Lake Region Law Enforcement Center- Inmate room & board	720.00
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15968	Runnings- Janitor and Road department supplies	261.18
15969	ND State Treasurer- Fees collected	44.70

With no further business, Commissioner Greger moved to adjourn until 1PM for the bid opening. Commissioner Straley seconded. Chairman adjourned the meeting until 1PM.

Chairman Carr called the meeting to order at 1:00 PM. Chairman Carr, Commissioner Straley, Commissioner Greger, Nate Monson, Vaughn Rhodes and Sarah Aberle present.

Mr. Rhodes noted that before opening the one bid received, there were 3 options they had once they looked at everything. 1) Accept the bid and go ahead with the process 2) Negotiate bid to see if they could come to an agreement 3) Bid the project again.

The one bid received was from Swanberg Construction out of Valley City for \$893,000.00. Upon discussion, Paul Straley moved to table any decision on the bid until more information is found out on why the bid was so much more than the estimate, and to find out why there weren't any local businesses that bid at all. Les Greger seconded. Upon roll call vote, all voted aye. Motion carried.

With no further business, Commissioner Straley moved to adjourn the meeting, Commissioner Greger seconded. Chairman Carr adjourned the meeting until December 17, 2013 at 8:30AM.

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 17, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, Sarah Aberle and Foster County Independent reporter, Leasa Lura, present.

The minutes for December 3, 2013 were reviewed. Chairman Carr stated that he would like to have more detail included on Lynelle Lyman Hoppe's topics of discussion. Commissioner Greger moved to approve the minutes as corrected, Commissioner Straley seconded. Upon voting; all voted aye. Motion carried. Chairman Carr stated that he would sign the corrected minutes at the next meeting when he was able to see the additional detail written.

Nate Monson, road foreman, discussed the following with the commissioners: Bid opening for Motor Grader at approximately 10:00 AM today. Gravel roads plowed week of December 2-8, because although it was still snowing and blowing, the roads were starting to blow shut. Plowed again week of December 9-13. Nate then explained the general schedule that the road department used to get roads tended to, and that if they jumped around to specific roads all the time that they would not be able to stay on top of the plowing as well. Nate announced that he did enter into an agreement with Leading Edge for a skidster loader, and that the machine was received the week of December 9th. He stated that the agreement would cost the county \$0.08, as Leading Edge is required to charge at least \$0.01 per month. The county will have use of the skidster for 8 months or 250 hours. Commissioner Greger moved to approve the lease, Commissioner Straley seconded. Upon voting; all voted aye. Motion carried. Nate then notified the commissioners that he had to put in a reconditioned steering sector in truck #4; purchased from Quality Service & Repair, and installed by J.O.B. Welding & Repair.

2014 Voting precincts were discussed briefly, and commissioners agreed that they would like to wait to discuss further until later in the meeting when States Attorney Paul Murphy came to the meeting.

Commissioner Carr discussed with the Commissioners about advertising for the auditor position, as he has had interested people contact him. The commissioners spoke with Noreen Barton to confirm that she would be OK with opening the position up for applications; she confirmed that it would be OK with her. The commissioners agreed to talk with States Attorney Paul Murphy regarding this when he arrived.

Noreen Barton, Treasurer, spoke with the commissioners regarding a new back-up server, stating that a new one was needed as the tape back-up went bad. Noreen stated that there are HD cartridges that now take the place of the tapes. The quote received for a back-up server and five cartridges was \$1575.00, while the back-up server and three cartridges was \$1185.00. Noreen advised the commissioners that she would be comfortable with either the three or five cartridges. Commissioner Straley moved to purchase the back-up server and three cartridges, Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Noreen then addressed the commissioners regarding 2 lost warrants. Warrant 15924 in the amount of \$1496.69 to Andrea Scheen for payroll, and warrant 11201 in the amount of \$12.14 to Andrea Scheen for mileage reimbursement. Commissioner Greger moved to reissue the two warrants, Commissioner Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Commissioners reviewed the Christmas ad placed by the county last year, and discussed whether to place the ad again this year. Commissioner Straley moved to place the ad in the paper, Commissioner Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Commissioner Greger discussed the replacing the mower at the lake, as the current one is a regular lawn tractor and is no longer working. Commissioners agreed that they would like to buy a new, commercial grade, lawn tractor, and would request estimates from several local businesses.

Commissioner Straley moved to reject the bid from Swanberg Construction for the new Shop building. Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Sarah Aberle distributed a copy of the Water Board minutes for the commissioners to review. Chairman Carr instructed Sarah that a copy of the minutes were supposed to be submitted by us to the paper. Leasa stated that receiving a hard copy was just fine.

While reviewing claim vouchers, Commissioner Straley moved to cancel the agreement with Great Plains Benefits Consultants. There was no second.

Teresa Risovi addressed the Commissioners regarding the HMEP plan. She stated that the original plan was approved, and that the grant is an 85/15 split. Since the original plan was approved, there have been quite a few changes that need to be made to the plan to bring it up to date. Deadline for the project is October 2015, and Teresa would like to get started ASAP after the beginning of 2014. She stated that she had originally planned on getting the plans completed by herself, however, with the increased amount of work that would need to be completed to get the project done; she recommended that Foster County hire a contractor to oversee the project. Three bids were received from Wenck Engineers for \$24,400.00, South Central Regional Council for \$26,500.00, and KJL for \$22,700.00. Foster County's share of the cost for the contractor would be 15%. When asked which firm she preferred, Teresa stated that she preferred Wenck, due to the current work relationship she has with them. Commissioner Greger moved to approve Wenck Engineers, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

At 10 AM, Commissioners opened the floor for bids on Lot 4 Blk 3 in Glenfield. Upon receiving no bids, Paulette Hoyt representing the City of Glenfield stated that she would be interested in working with the County to have the property deeded back to the city for \$1 so that they could get the existing structure on the property torn down, and then sell it. Commissioner Straley moved to sell the property to the city for \$1.00, Commissioner Greger seconded. Upon discussion, it was agreed to have Paul Murphy look into the matter to make sure that this action followed century code.

Herb Bargmann of Wold Engineering discussed the Engineering Agreement which needed to be signed as part of the oil impact road projects. Foster County's cost for the engineering agreement would be 8% of the construction costs instead of an hourly rate. Commissioner Greger moved to sign the Engineering Agreement, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

At 10:30 AM, Commissioners opened the floor for motor grader bids. Two bids were received. RDO submitted a bid for a 2014 model 772G, with a final purchase price of \$225,250.00 after a trade in amount of \$75,500.00. Butler Machinery also submitted a bid for a 2014 model 140M2 AWD with a final purchase price of \$222,938.00 after a \$58,000.00 trade in value. Upon discussion of the 2 models, Commissioner Straley moved to purchase the CAT from Butler Machinery, Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried. When asked, Nate Monson stated that the new machine would go to the shop in Glenfield.

Paul Murphy, States Attorney, addressed the board regarding the last meeting, and stated that he had numerous calls and comments on how contentious the meeting was. He stated that he believed that Foster County needed a better way to deal with employee issues for those who are appointed so that they are not always aired on TV. Paul Murphy suggested a grievance board, or something similar, where employee issues could be addressed; updates brought to the commissioners, and answer any questions. Mr. Murphy also stated that as employees, everyone needed to drop their outside feelings regarding their co-workers, and be able to work together during office hours.

Commissioners consulted with Paul Murphy regarding having multiple polling places and mail-in ballots used. It was decided that topic would be looked into and reported back.

Advertising for the Auditor position was also discussed. Paul Murphy stated that he thought that it was a good idea to advertise, as his inquiry on whether Noreen could take on both positions was still unclear. Commissioner Greger moved to advertise for the position with applications due by January 21, 2014 at 4:30PM, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

Chairman Carr requested that Paul Murphy attend all meetings from beginning to end from now on, so that as there were questions, he would be available to answer them. Mr. Murphy agreed to attend the entire meeting from now on.

Finally, the commissioners discussed the signing of the minutes with Mr. Murphy, since signing the minutes from the December 3 meeting were tabled until the next meeting. Mr. Murphy stated that the corrected minutes should be signed by the end of the next meeting. He suggested using a laptop and portable printer to correct and reprint the minutes ASAP and to sign the minutes by the end of the meeting.

Mike Tuft, Sheriff addressed the commissioners regarding a \$4000.00 Lexipol bill that covers the Sheriff's law/policy manual for the state. Mr. Tuft explained that the state will reimburse the county for the cost. Commissioner Greger moved to approve this purchase, commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

Commissioner Straley moved to void 3 vouchers approved at the December 3rd meeting, as they were for yearly dues for 2014, and should be approved and paid at the beginning of January. Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Commissioners briefly discussed the janitor issues that were brought up at the December 3rd meeting. Commissioner Greger asked if the employee should be put on probation. Commissioner Straley moved that the complaint be resolved/closed as he felt that the issues brought to the December 3rd meeting were the same issues brought up in the Spring of 2013. No second was received.

Dana Scherr, Tax Director, addressed the board regarding the Percy Beckley tax abatement received. Dana stated that although the township had approved the abatement, when she adjusted the parcel according to soil type, it would increase the value of the property and taxes. She also stated that she would suggest that it be left alone at this time, and get it adjusted with Sidwell for the water on the property. Commissioner Straley moved to decline the application and have Dana write a letter to Mr. Beckley explaining the decision. Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Commissioner Greger addressed the room regarding a possible grant available for approximately \$2,000.00 for playground equipment at Juanita Lake. He was unsure of the matching funds that would be required by the County, and stated that he would get more information. The topic was tabled until the January 7th meeting.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$4,937.04, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

ACH	ND PERS- Health Insurance	\$ 25,584.24
16006-7 & ACH	Payroll- December 1-15, 2013	29,067.02
ACH	ND PERS- Deferred Comp	670.00
AUTO	Withholdings	2,705.40
16013	Sarah Aberle- Travel Reimbursement	101.70
16014	Aflac- Insurance premiums	2,188.29
16015	Arrowwood Prairie Co-op- Fuel	1,107.49
16016	Barb's Rose Garden- Funeral flower arrangement	68.00
16017	James Carr- Travel Reimbursement	101.70
16018	City of Carrington- Public Health water	62.75
16019	Dacotah Paper- paper products	165.76
16020	Foster County Independent- Office Supplies, Publishing	290.59
16021	Great Plains Benefits Consultants- 2014 service fee	250.00
16022	MDU Company- Public Health heating	71.31
16023	Paul Murphy- long distance & postage	30.67
16024	NDAA- dues	97.00
16025	Ottertail Power- electric	138.36
16026	Eva Rohr- witness fees	168.98
16027	Amy Smith- Witness fees	202.16
16028	Stamp fulfillment Services- stamped envelopes	565.10
16029	Colleen Sweet- Cleaning supplies	8.64
16030	Information Technology Department- VPN, WAN, LERMS, etc.	503.15

16031	NDACo Resources Group- Anti-virus	66.00
16032	Sidwell Company- Land Use GIS	12,901.50
16033	Brown & Saenger- Public Health Office Supplies	433.13
16034	Colleen Sweet- Cell Phone Reimbursement	67.26
16035	Joel Lemer- travel reimbursement	88.71
16036	ND Newspaper Association- publishing	178.20
16037	Stutsman County Corrections- Prisoner board	60.00
16038	Brager Disposal Service- Garbage at Lake Juanita	210.00
16039	Underground Vaults & Storage- Lease rental. Recorder	200.00
16040	Century Link- 911 services	191.88
16041	NDACO- 911 Wireless services	3,393.42
16042	John Deere Financial- Equipment Lease	19,892.90
16043	Briss Oil- Fuel	104.00
16044	C&J Oil- Fuel	479.76
16045	Eastman Township- Gravel & Hauling	237.75
16046	Erickson Implement- Road Dept parts.	210.74
16047	Hallwachs Service- Equipment repair	386.00
16048	J.O.B Welding & repair- labor for equipment repair	942.00
16049	NAPA- Road Department Parts	222.65
16050	OK Tire- Road Department Equipment maintenance	12,769.57
16051	Pat Biel Trucking- gravel	103.50
16052	Quality Service & Repair- Equipment repairs	900.19
16053	RDO Equipment- Equipment repairs	7,643.14
16054	Rosenau Equipment- Equipment repairs	28.00
16055	Andrea Scheen- Re-issued from lost warrant #15924	1,496.69
16056	Andrea Scheen- Re-issued from lost warrant #11201	12.14
16059	Hardware Hank- Janitor Supplies	126.24
16060	Alco- medical/office supplies	57.19

Board reviewed the department revenue statements and approved for filing as follows:

County Sheriff, Michael Tufte	Fees for November	\$200.00
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With no further business, Commissioner Straley moved to adjourn the meeting, Commissioner Greger seconded. Chairman Carr adjourned the meeting until January 7, 2014 at 8:30AM.

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 30, 2013

Chairman Carr called the meeting to order at 9:00. Chairman Carr, Commissioner Greger, and Sarah Aberle present. Commissioner Straley present via telephone.

2014 polling places were discussed, Commissioner Greger stated that while there are residents that stated that they would like one in their community, there were not many that would like to travel outside of their own community to vote, and would continue to do a mail-in vote. Commissioner Carr stated that he would like to see an additional polling place in Glenfield. After more discussion on costs, Commissioner Greger moved to have 1 polling place in Carrington, and continue to provide mail-in voting, Commissioner Straley seconded. Upon roll call vote, Commissioner's Greger and Straley voted aye, Chairman Carr voted nay. Motion carried.

Sarah Aberle addressed the board regarding 2014 beer and liquor licenses. Bordulac Barr & Grill, Cork & Barrel (Highway Off-Sale), and Crossroads Golf Course all returned their applications and paid fees for both beer and liquor licenses, and presented the board with the licenses to be signed by Chairman Carr. Commissioner Greger moved to approve signing the beer and liquor licenses, Commissioner Straley seconded. Upon roll call vote, all voted aye. Motion carried. 2014 beer and liquor licenses remain the same as 2013.

Sarah Aberle addressed the board regarding the 2014 budget, letting the board know that the Bureau of Criminal Investigation (BCI) did have the original copies of the budget that still needed to be signed. She also let the board know that there were at least a couple of budget items that would need to be looked at as soon as hard copies were received back from BCI.

With no further business, Commissioner Straley moved to adjourn the meeting, Commissioner Greger seconded. Chairman Carr adjourned the meeting until January 7, 2014 at 8:30AM.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 3, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, and Sarah Aberle present.

The minutes for November 19, 2013, approved with these corrections: Water board representative was Herman Johnson, second Haven Township representative was Tom Thurlow, and Public Health roof bids was adjusted from Three local businesses to Local businesses. Greger moved to approve the minutes as corrected, Straley seconded. Upon roll call, all voted aye, motion carried.

Commissioner Straley noted that the tax sale ad still listed Roger Schlotman as Auditor, and to remove that information and change it to Foster County Commissioners. Requested that Sarah Aberle check with Paul Murphy, SA on whether the December 2nd posting was still legal.

Nate Monson, road foreman, discussed the following with the commissioners: Roads were all double plowed on 12/2 to try and keep up with the snow. Bid opening for the new motor grader at 10AM on 12/17. ND LRSP workshop on 12/4; meet at the courthouse at 7AM if riding with Nate. Inventory is completed at all shops and is on the computer. There have been residents inquiring on the Sheriff's garage. Discussion was held on the 2014 summer tractor program through Titan Machinery, and whether the county would also be interested in leasing a skid steer from Leading Edge during the winters for help in snow removal around the courthouse.

Commissioners discussed the upcoming holidays and when to close/re-open the courthouse. Commissioner Greger moved that the courthouse was closed for all of Christmas Eve and Christmas Day, reopening on December 26th, as well as closing all of New Year's Eve and New Year's Day, reopening on January 2nd. Commissioner Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Lynelle Hoppe, Recorder, addressed the commissioners regarding copier bids. Of the 4 companies that were contacted, 3 submitted bids ranging from \$3,500 to \$8,600. Lynelle stated that she preferred the Kyocera, as that was the same brand as she currently has, and that the current copier has been in use for 11 years. Commissioners directed Lynelle to contact Central Business Systems to inquire on how long it would take to get a new copier here, and that they would prefer to wait on the new one until the current one was no longer operational.

Lynelle continued on to inform the board on different functions that are completed in her office and a little background on what she duties she carries out daily. She also discussed with the commissioners issues regarding Century Code and deeds/reports that are currently being taken to the Treasurer's office, when they should be taken to the Auditor's office. Commissioners directed Lynelle to follow the Century Code. Lynelle also discussed the basement vaults and the need to be able to get into them for her genealogy requests; she stated that she believed that the locks had been changed after she and Sarah Aberle were in the vault retrieving old copies of the Foster County Independent, and that the keys went from the Auditor's office, and that she was told that it seemed suspicious that they were in the vaults. The last issue that Lynelle brought forward was regarding the janitor, her performance of job duties, and some actions by the janitor that Lynelle described as being a disrespectful and bullying in nature. Lisa Solwey joined in the discussion, as some of her concerns were the same as Lynelle's regarding the janitor's job performance. Lisa suggested that the commissioners involve parties from all sides so that they hear all sides of the story. Paul Straley stated that he is aware that there has been a problem, and asked that they put a list of issues that need to be addressed and to mail those lists to the commissioners.

Tamara Becker, Clerk of Court, discussed the Court Facilities Improvement Grant with the commissioners. She stated that there is still a 25%/75% split for all projects approved; and that Foster County has taken care of all of the major items already, and that the projects requested on this grant are adding a permanent coat rack to the jury room, and extending the current countertop to the wall in the jury room for more efficient storage. The quote received was for \$2000 from Klocke Construction. The county's share would be \$500.00 and the grant would cover the remaining \$1,500.00. Commissioner Greger moved to approve the grant application, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

Sarah Aberle discussed the 2014 voting precincts with the commissioners and inquired if they would like to do anything different than the last election. Upon discussion, it was agreed that Commissioner Greger would ask residents on their preference regarding an additional location for voting and report back.

Sarah Aberle then discussed with the commissioners the South Central Dakota Regional Council joint exercise governmental powers agreement and Foster County's \$5800.20 dues to SCDRC. Commissioner Straley moved to sign the agreement and pay the dues, Commissioner Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Paul Murphy, States Attorney, reported back to the board regarding the fairgrounds land, and the history on how the county acquired the land. Due to the fact that it was not acquired through tax sale, the county can not swap the land with the city, and would need to put it up for sale via bids. Also, to buy the proposed land from the city, the county residents would need to approve such purchase through voting.

Paul Murphy then discussed a phone call he had with James Linderman regarding JDA monies that Foster County gets through levies. Mr. Murphy stated that the money received actually goes to the each of the area Community Development Corporations, or CDC's,(Carrington, Grace City, Glenfield and McHenry), not Carrington's Job Development Authority (JDA). It was noted that it was listed on our forms as JDA instead of CDC to keep language consistent with terms that the state uses.

Discussion on appointing a new Auditor occurred. Paul Straley stated that he would like to have Noreen Barton as both the Auditor and the Treasurer, and that he checked with the Association of Counties to make sure that it was possible. Paul Murphy noted that having one person fill both offices could possibly have issues with the checks and balances between the two offices. Paul Straley moved to appoint Noreen Barton as interim Auditor until the next elected auditor took office on April 1, 2015, effective as soon as an oath of office is taken. Les Greger seconded. Upon roll call vote, Straley and Greger voted aye, Carr voted nay. Motion carried. From there, it was decided that between December 3rd and December 17th, at least one commissioner would sit down with Noreen to discuss job duties and any salary increases, and report back at the December 17th commissioner's meeting.

Commissioners discussed the forensic audit for the county, and Paul Straley reported that he received 3 bids/estimates for the forensic audit from Eide Bailley, Forensic Solutions and Frank Nute. Paul Straley moved to hire Eide Bailley, Les Greger seconded. Upon roll call vote, Straley and Greger voted aye, Carr voted nay. Motion carried.

Sarah Aberle discussed the ND Insurance Department Application for Coverage to continue the \$2 million blanket bond held for the county. Paul Straley moved to apply for continued bond coverage, Les Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$27,768.83, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

15923-28 & ACH	Payroll- November 16-30, 2013	\$ 35,601.20
15929	Aflac- Insurance premium	2,188.31
15930	NDPEA- Dues	56.00
15931	Reliastar- Life Insurance	65.72
ACH	NDPERS- Retirement	11,725.64
ACH	NDPERS- Deferred Comp	1,004.00
AUTO	Withholdings- Payroll November 16-30, 2013	2,733.04
15932	City of Carrington- water bill	170.40
15933	Beckman beverages- Water	40.00
15934	Central Distributing- water & cooler rent	73.50
15935	Comfort Inn- Lodging for D. Scherr	370.00
15936	Dakota Dust-Tex- Cleaning supplies	227.50
15937	Foster County Treasurer- postage, licenses	1,944.96
15938	Matthew Bender & Co.- Century code	212.31
15939	Paul Murphy- Cell phone and long distance reimbursement	48.81
15940	Office Depot- Toner cartridge	119.30
15941	Ottertail Power- Electric	1,311.38
15942	Dana Scherr- Travel Reimbursement	330.94
15943	Tyler Technologies- Support contract- Recorder office	2,486.14
15944	Verizon Wireless- cell phones	389.99
15945	Xerox- Monthly charges	70.46
15946	NDACo Resources Group- Tech support- Public Health	65.00
15947	Marco- E. Management service agreement	206.99
15948	Software Innovations- Service Contract	2,499.00
15949	Sanofi Pasteur- Public Health medical supplies	270.94
15950	Information Technology Department- Public Health WAN	175.00
15951	Kreiser's- Public Health medical supplies	42.54
15952	Lisa Weninger- Cell phone reimbursement	25.00
15953	Cass County Treasurer- Inmate room & board	930.00

15954	Lake Region Law Enforcement Center- Inmate room & board	720.00
15955	Greater Ramsey Water District- Lake Juanita Pavillion	42.00
15956	Schulz Plumbing- winterize park bathrooms	110.22
15957	Griggs County Telephone- 9-1-1 services	274.91
15958	ND 911 Association- dues	25.00
15959	Stitches- Tree Skirt	85.00
15960	Stones- Courthouse Camera updates	8,441.48
15961	Foster County Treasurer- Estimated taxes	7,762.53
15962	MDU- Heating	237.62
15963	Northern Plains Electric- Electricity	352.39
15964	Carrington Motor- Blade repairs	68.20
15965	Central City Lumber- Road Department	85.58
15966	LuVerne Hoyt- Contracted snow plowing	1,237.50
15967	Pat Biel Trucking- Gravel & Hauling	2,885.75
15968	Runnings- Janitor and Road department supplies	261.18
15969	ND State Treasurer- Fees collected	44.70

With no further business, Commissioner Greger moved to adjourn until 1PM for the bid opening. Commissioner Straley seconded. Chairman adjourned the meeting until 1PM.

Chairman Carr called the meeting to order at 1:00 PM. Chairman Carr, Commissioner Straley, Commissioner Greger, Nate Monson, Vaughn Rhodes and Sarah Aberle present.

Mr. Rhodes noted that before opening the one bid received, there were 3 options they had once they looked at everything. 1) Accept the bid and go ahead with the process 2) Negotiate bid to see if they could come to an agreement 3) Bid the project again.

The one bid received was from Swanberg Construction out of Valley City for \$893,000.00. Upon discussion, Paul Straley moved to table any decision on the bid until more information is found out on why the bid was so much more than the estimate, and to find out why there weren't any local businesses that bid at all. Les Greger seconded. Upon roll call vote, all voted aye. Motion carried.

With no further business, Commissioner Straley moved to adjourn the meeting, Commissioner Greger seconded. Chairman Carr adjourned the meeting until December 17, 2013 at 8:30AM.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 17, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, Sarah Aberle and Foster County Independent reporter, Leasa Lura, present.

The minutes for December 3, 2013 were reviewed. Chairman Carr stated that he would like to have more detail included on Lynelle Lyman Hoppe's topics of discussion. Commissioner Greger moved to approve the minutes as corrected, Commissioner Straley seconded. Upon voting; all voted aye. Motion carried. Chairman Carr stated that he would sign the corrected minutes at the next meeting when he was able to see the additional detail written.

Nate Monson, road foreman, discussed the following with the commissioners: Bid opening for Motor Grader at approximately 10:00 AM today. Gravel roads plowed week of December 2-8, because although it was still snowing and blowing, the roads were starting to blow shut. Plowed again week of December 9-13. Nate then explained the general schedule that the road department used to get roads tended to, and that if they jumped around to specific roads all the time that they would not be able to stay on top of the plowing as well. Nate announced that he did enter into an agreement with Leading Edge for a skidster loader, and that the machine was received the week of December 9th. He stated that the agreement would cost the county \$0.08, as Leading Edge is required to charge at least \$0.01 per month. The county will have use of the skidster for 8 months or 250 hours. Commissioner Greger moved to approve the lease, Commissioner Straley seconded. Upon voting; all voted aye. Motion carried. Nate then notified the commissioners that he had to put in a reconditioned steering sector in truck #4; purchased from Quality Service & Repair, and installed by J.O.B. Welding & Repair.

2014 Voting precincts were discussed briefly, and commissioners agreed that they would like to wait to discuss further until later in the meeting when States Attorney Paul Murphy came to the meeting.

Commissioner Carr discussed with the Commissioners about advertising for the auditor position, as he has had interested people contact him. The commissioners spoke with Noreen Barton to confirm that she would be OK with opening the position up for applications; she confirmed that it would be OK with her. The commissioners agreed to talk with States Attorney Paul Murphy regarding this when he arrived.

Noreen Barton, Treasurer, spoke with the commissioners regarding a new back-up server, stating that a new one was needed as the tape back-up went bad. Noreen stated that there are HD cartridges that now take the place of the tapes. The quote received for a back-up server and five cartridges was \$1575.00, while the back-up server and three cartridges was \$1185.00. Noreen advised the commissioners that she would be comfortable with either the three or five cartridges. Commissioner Straley moved to purchase the back-up server and three cartridges, Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Noreen then addressed the commissioners regarding 2 lost warrants. Warrant 15924 in the amount of \$1496.69 to Andrea Scheen for payroll, and warrant 11201 in the amount of \$12.14 to Andrea Scheen for mileage reimbursement. Commissioner Greger moved to reissue the two warrants, Commissioner Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Commissioners reviewed the Christmas ad placed by the county last year, and discussed whether to place the ad again this year. Commissioner Straley moved to place the ad in the paper, Commissioner Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Commissioner Greger discussed the replacing the mower at the lake, as the current one is a regular lawn tractor and is no longer working. Commissioners agreed that they would like to buy a new, commercial grade, lawn tractor, and would request estimates from several local businesses.

Commissioner Straley moved to reject the bid from Swanberg Construction for the new Shop building. Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Sarah Aberle distributed a copy of the Water Board minutes for the commissioners to review. Chairman Carr instructed Sarah that a copy of the minutes were supposed to be submitted by us to the paper. Leasa stated that receiving a hard copy was just fine.

While reviewing claim vouchers, Commissioner Straley moved to cancel the agreement with Great Plains Benefits Consultants. There was no second.

Teresa Risovi addressed the Commissioners regarding the HMEP plan. She stated that the original plan was approved, and that the grant is an 85/15 split. Since the original plan was approved, there have been quite a few changes that need to be made to the plan to bring it up to date. Deadline for the project is October 2015, and Teresa would like to get started ASAP after the beginning of 2014. She stated that she had originally planned on getting the plans completed by herself, however, with the increased amount of work that would need to be completed to get the project done; she recommended that Foster County hire a contractor to oversee the project. Three bids were received from Wenck Engineers for \$24,400.00, South Central Regional Council for \$26,500.00, and KJL for \$22,700.00. Foster County's share of the cost for the contractor would be 15%. When asked which firm she preferred, Teresa stated that she preferred Wenck, due to the current work relationship she has with them. Commissioner Greger moved to approve Wenck Engineers, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

At 10 AM, Commissioners opened the floor for bids on Lot 4 Blk 3 in Glenfield. Upon receiving no bids, Paulette Hoyt representing the City of Glenfield stated that she would be interested in working with the County to have the property deeded back to the city for \$1 so that they could get the existing structure on the property torn down, and then sell it. Commissioner Straley moved to sell the property to the city for \$1.00, Commissioner Greger seconded. Upon discussion, it was agreed to have Paul Murphy look into the matter to make sure that this action followed century code.

Herb Bargmann of Wold Engineering discussed the Engineering Agreement which needed to be signed as part of the oil impact road projects. Foster County's cost for the engineering agreement would be 8% of the construction costs instead of an hourly rate. Commissioner Greger moved to sign the Engineering Agreement, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

At 10:30 AM, Commissioners opened the floor for motor grader bids. Two bids were received. RDO submitted a bid for a 2014 model 772G, with a final purchase price of \$225,250.00 after a trade in amount of \$75,500.00. Butler Machinery also submitted a bid for a 2014 model 140M2 AWD with a final purchase price of \$222,938.00 after a \$58,000.00 trade in value. Upon discussion of the 2 models, Commissioner Straley moved to purchase the CAT from Butler Machinery, Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried. When asked, Nate Monson stated that the new machine would go to the shop in Glenfield.

Paul Murphy, States Attorney, addressed the board regarding the last meeting, and stated that he had numerous calls and comments on how contentious the meeting was. He stated that he believed that Foster County needed a better way to deal with employee issues for those who are appointed so that they are not always aired on TV. Paul Murphy suggested a grievance board, or something similar, where employee issues could be addressed; updates brought to the commissioners, and answer any questions. Mr. Murphy also stated that as employees, everyone needed to drop their outside feelings regarding their co-workers, and be able to work together during office hours.

Commissioners consulted with Paul Murphy regarding having multiple polling places and mail-in ballots used. It was decided that topic would be looked into and reported back.

Advertising for the Auditor position was also discussed. Paul Murphy stated that he thought that it was a good idea to advertise, as his inquiry on whether Noreen could take on both positions was still unclear. Commissioner Greger moved to advertise for the position with applications due by January 21, 2014 at 4:30PM, Commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

Chairman Carr requested that Paul Murphy attend all meetings from beginning to end from now on, so that as there were questions, he would be available to answer them. Mr. Murphy agreed to attend the entire meeting from now on.

Finally, the commissioners discussed the signing of the minutes with Mr. Murphy, since signing the minutes from the December 3 meeting were tabled until the next meeting. Mr. Murphy stated that the corrected minutes should be signed by the end of the next meeting. He suggested using a laptop and portable printer to correct and reprint the minutes ASAP and to sign the minutes by the end of the meeting.

Mike Tufte, Sheriff addressed the commissioners regarding a \$4000.00 Lexipol bill that covers the Sheriff's law/policy manual for the state. Mr. Tufte explained that the state will reimburse the county for the cost. Commissioner Greger moved to approve this purchase, commissioner Straley seconded. Upon roll call, all voted aye. Motion carried.

Commissioner Straley moved to void 3 vouchers approved at the December 3rd meeting, as they were for yearly dues for 2014, and should be approved and paid at the beginning of January. Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Commissioners briefly discussed the janitor issues that were brought up at the December 3rd meeting. Commissioner Greger asked if the employee should be put on probation. Commissioner Straley moved that the complaint be resolved/closed as he felt that the issues brought to the December 3rd meeting were the same issues brought up in the Spring of 2013. No second was received.

Dana Scherr, Tax Director, addressed the board regarding the Percy Beckley tax abatement received. Dana stated that although the township had approved the abatement, when she adjusted the parcel according to soil type, it would increase the value of the property and taxes. She also stated that she would suggest that it be left alone at this time, and get it adjusted with Sidwell for the water on the property. Commissioner Straley moved to decline the application and have Dana write a letter to Mr. Beckley explaining the decision. Commissioner Greger seconded. Upon roll call, all voted aye. Motion carried.

Commissioner Greger addressed the room regarding a possible grant available for approximately \$2,000.00 for playground equipment at Juanita Lake. He was unsure of the matching funds that would be required by the County, and stated that he would get more information. The topic was tabled until the January 7th meeting.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$4,937.04, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

ACH	ND PERS- Health Insurance	\$ 25,584.24
16006-7 & ACH	Payroll- December 1-15, 2013	29,067.02
ACH	ND PERS- Deferred Comp	670.00
AUTO	Withholdings	2,705.40
16013	Sarah Aberle- Travel Reimbursement	101.70
16014	Aflac- Insurance premiums	2,188.29
16015	Arrowwood Prairie Co-op- Fuel	1,107.49
16016	Barb's Rose Garden- Funeral flower arrangement	68.00
16017	James Carr- Travel Reimbursement	101.70
16018	City of Carrington- Public Health water	62.75
16019	Dacotah Paper- paper products	165.76
16020	Foster County Independent- Office Supplies, Publishing	290.59
16021	Great Plains Benefits Consultants- 2014 service fee	250.00
16022	MDU Company- Public Health heating	71.31
16023	Paul Murphy- long distance & postage	30.67

16024	NDAA- dues	97.00
16025	Ottertail Power- electric	138.36
16026	Eva Rohr- witness fees	168.98
16027	Amy Smith- Witness fees	202.16
16028	Stamp fulfillment Services- stamped envelopes	565.10
16029	Colleen Sweet- Cleaning supplies	8.64
16030	Information Technology Department- VPN, WAN, LERMS, etc.	503.15
16031	NDACo Resources Group- Anti-virus	66.00
16032	Sidwell Company- Land Use GIS	12,901.50
16033	Brown & Saenger- Public Health Office Supplies	433.13
16034	Colleen Sweet- Cell Phone Reimbursement	67.26
16035	Joel Lemer- travel reimbursement	88.71
16036	ND Newspaper Association- publishing	178.20
16037	Stutsman County Corrections- Prisoner board	60.00
16038	Brager Disposal Service- Garbage at Lake Juanita	210.00
16039	Underground Vaults & Storage- Lease rental. Recorder	200.00
16040	Century Link- 911 services	191.88
16041	NDACO- 911 Wireless services	3,393.42
16042	John Deere Financial- Equipment Lease	19,892.90
16043	Briss Oil- Fuel	104.00
16044	C&J Oil- Fuel	479.76
16045	Eastman Township- Gravel & Hauling	237.75
16046	Erickson Implement- Road Dept parts.	210.74
16047	Hallwachs Service- Equipment repair	386.00
16048	J.O.B Welding & repair- labor for equipment repair	942.00
16049	NAPA- Road Department Parts	222.65
16050	OK Tire- Road Department Equipment maintenance	12,769.57
16051	Pat Biel Trucking- gravel	103.50
16052	Quality Service & Repair- Equipment repairs	900.19
16053	RDO Equipment- Equipment repairs	7,643.14
16054	Rosenau Equipment- Equipment repairs	28.00
16055	Andrea Scheen- Re-issued from lost warrant #15924	1,496.69
16056	Andrea Scheen- Re-issued from lost warrant #11201	12.14
16059	Hardware Hank- Janitor Supplies	126.24
16060	Alco- medical/office supplies	57.19

Board reviewed the department revenue statements and approved for filing as follows:

County Sheriff, Michael Tufte	Fees for November	\$200.00
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With no further business, Commissioner Straley moved to adjourn the meeting, Commissioner Greger seconded. Chairman Carr adjourned the meeting until January 7, 2014 at 8:30AM.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 30, 2013

Chairman Carr called the meeting to order at 9:00. Chairman Carr, Commissioner Greger, and Sarah Aberle present. Commissioner Straley present via telephone.

2014 polling places were discussed, Commissioner Greger stated that while there are residents that stated that they would like one in their community, there were not many that would like to travel outside of their own community to vote, and would continue to do a mail-in vote. Commissioner Carr stated that he would like to see an additional polling place in Glenfield. After more discussion on costs, Commissioner Greger moved to have 1 polling place in Carrington, and continue to provide mail-in voting, Commissioner Straley seconded. Upon roll call vote, Commissioner's Greger and Straley voted aye, Chairman Carr voted nay. Motion carried.

Sarah Aberle addressed the board regarding 2014 beer and liquor licenses. Bordulac Barr & Grill, Cork & Barrel (Highway Off-Sale), and Crossroads Golf Course all returned their applications and paid fees for both beer and liquor licenses, and presented the board with the licenses to be signed by Chairman Carr. Commissioner Greger

moved to approve signing the beer and liquor licenses, Commissioner Straley seconded. Upon roll call vote, all voted aye. Motion carried. 2014 beer and liquor licenses remain the same as 2013.

Sarah Aberle addressed the board regarding the 2014 budget, letting the board know that the Bureau of Criminal Investigation (BCI) did have the original copies of the budget that still needed to be signed. She also let the board know that there were at least a couple of budget items that would need to be looked at as soon as hard copies were received back from BCI.

With no further business, Commissioner Straley moved to adjourn the meeting, Commissioner Greger seconded. Chairman Carr adjourned the meeting until January 7, 2014 at 8:30AM.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

November 5, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, and Roger Schlotman present.

Nate Monson, Road Foreman, discussed the following topics with the commissioners: Road Projects, LTAP training with the Road Department staff, snow plows, safety training on December 4th, DOT Federal Aid program for roads, returning to 8 hour work days, training of new road department road grader. Straley moved to approve the federal aid program, Greger seconded. Upon roll call, all voted aye, motion carried.

Minutes from October 15, 2013 reviewed and revised. Greger moved to approve minutes as corrected, Straley seconded. Upon roll call, all voted aye. Motion carried.

Commissioners, Roger Schlotman, Paul Murphy moved to the courtroom, where there was discussion with residents on Roberts Rules of Order/parliamentary procedure, funding for the proposed moving of the fairgrounds, moving the fairgrounds without a vote of the people and trading land with the city. Residents present that addressed the Commissioners were Melvin Schramm, Janell Anderson, Roger Gussiaas, Doug Zink, Joel Rindy, Josh Dreher, Jim Mahutga, John Gallagher, Curtis Klein and Bill Bauer. Commissioners and Mr. Schlotman returned to the commissioner's room to continue the meeting.

Teresa Risovi, Emergency Manager, addressed the board regarding the need to draft a letter to the water board regarding culverts for Rocky Run and the need to request records from both the water board and Wells County to prevent major flooding in Foster County. Presented draft of letter, and will revise per Mr. Straley's suggestions and bring back to the November 19th meeting.

Lisa Solwey, Public Health, addressed the board regarding the roof of the Public Health building leaking, and additional repairs needed on the inside of the building. Estimates were reviewed for materials. Chairman Carr requested that Ms. Solwey get full estimates on labor and materials and bring to the next meeting. Ms. Solwey also addressed the board regarding her salary and acquiring a single health policy without having to take a pay cut based on direction in a prior meeting when taking into consideration to her current salary compared to others in position in the region as well as others in her department. Commissioner Greger moved to allow Ms. Solwey to get a single health policy and allow her salary to remain the same, Vice Chair Straley seconded. Upon roll call, all vote aye. Motion carried.

Tim Schmeets and Jennifer Hoornaert from Carrington Health Center addressed the board regarding the financial report for the area Ambulance services. Losses this fiscal year are comparable to last fiscal year at approximately \$102,000. With the mill levy and grants, the losses projected for next year are approximately \$7,000 if service numbers remain the same. Mr. Schmeets addressed new equipment purchases, and proposed that the commissioners revise the percentage of the mill levy being split between the Carrington and McHenry Ambulance departments due to service numbers. Mr. Carr suggested a meeting with both ambulance heads, Mariann Doeling from Carrington Health Center, and at least one commissioner to discuss the proposal, Mr. Schmeets agreed.

Paul Murphy addressed the commissioners regarding the Attorney General's advisement on the fairgrounds land. The AG office stated that there is not anything in place that would allow the county to trade the fairgrounds land with the city. If the fairgrounds were to move, the county would need to sell the fairgrounds land, and buy the proposed fairgrounds land. Also, any purchase of land would need to go to a vote of the residents. Mr. Murphy also addressed an amount of \$50 that Mr. Schlotman would need to pay back to the county from an incorrect amount of accumulated sick/vacation pay. Mr. Murphy requested that Mr. Schlotman pay this amount back by the end of November, Mr. Schlotman agreed.

Dana Scherr and Richard O'Connor, Tax Equalization Office, addressed the board regarding 8 additional Homestead Credit applications which came in after the abstract was sent in. Mr. O'Connor stated that the applications would be revenue neutral.

Mrs. Scherr addressed Mr. Schlotman and the board regarding Deferred Compensation and inquired whether the issues addressed at the last meeting were taken care of. Mr. Schlotman stated that all of the issues were taken care of, and that the payment was now going to be sent to NDPERS the day after each pay date, and that it would be done via electronic payment (ACH).

Board reviewed Barb Bergan's request for reduction in taxes, Mrs. Scherr and Mr. O'Connor stated that the township had recommended that the board not approve the application. Mr. Greger moved to disapprove the application, Mr. Straley seconded. Upon roll call, all vote aye. Motion carried.

Board discussed the review of property by the tax department and the Sidwell Company. Mr. O'Connor and Mrs. Scherr stated that the first township had been completed and that so far the process was going fairly well, as there were not a lot of changes. With the success of reviewing the first township, they will now be addressing 6 townships at a time until completed.

On behalf of the Recorder's office, Mr. Schlotman discussed the proposal and estimate of purchasing a new copier for the Recorder's office. The current copier in that office is 11 years old and is getting harder to find replacement parts for when needed. Mr. Carr moved to approve buying the new copier, Mr. Greger seconded. Upon further discussion, the motion and second were withdrawn. Mr. Straley suggested getting more quotes from other companies to make sure the county was getting a good price.

Commissioners addressed the proposal of the last meeting for Lindsay Dreher to get a monthly reimbursement of \$10-15 for her cell phone and \$100/year for mileage to and from the law offices/courthouse. Mr. Greger moved to approve \$10/month for the cell phone and to submit a request for reimbursement for actual mileage through the year, Mr. Straley seconded. No vote took place.

Mr. Schlotman and the commissioners discussed the lot in the city of Glenfield that was foreclosed on due to non-payment of taxes. Tax sale set for November 19th. Currently set for bids, if no bids received, then commissioners can negotiate sale price to sell back to the city.

Mr. Schlotman addressed the commissioners regarding Haven Township being delinquent on their road bill and requested a motion to place 9 mills delinquent road on their account for non-payment of their 2011/2012 bills. No motion or second was received.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$25,321.90, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

ACH	NDPERS- Deferred Comp	\$ 711.00
15741	Secretary of State	36.00
15742	John Deere Financial	886.45
15743	Dakota Central Telecomm I	1,718.40
15744	Cardmember Service	4.44
15745	Marco	206.99
15747	AFLAC	2,220.79
15748	Reliastar Life Ins.	65.72
15756-61 & ACH	Payroll- 10/16/13 – 10/31/13	42,375.69
15762	ND LTAP	200.00
15764	ND State Treasurer	319.64
ACH	NDPERS- Deferred Comp	1,070.00
15765	Office of Attorney General	140.00
15766	ND Community Corrections Assoc	200.00
AUTO	Withholdings- Payroll ending 10/31/13	3,367.38
15784	Sarah Aberle	20.31
15785	Access Printing Solutions	71.75
15786	Alco- Sheriff	9.61
15787	Arrowwood Prairie Co-op	1,709.13
15788	Noreen Barton	181.90
15789	Tamara Becker	482.18
15790	Beckman Beverages	40.00
15791	Carrington Hardware Hank	148.96
15792	Carson Industries	109.95
15793	Central Distributing	84.00
15794	City of Carrington	306.66
15795	Dacotah Paper	133.50
15796	Foster County Independent	997.73

15797	Foster County Treasurer	55.75
15798	Job Service ND	1,922.64
15799	Justin Johnson	25.00
15800	LaQuinta Inn & Suites	280.80
15801	NDAAO	115.00
15802	Office Depot	344.14
15803	OK Tire	36.90
15804	Ottertail Power	906.51
15805	John Pfau	43.08
15806	Teresa Risovi	96.05
15807	SuperValu Foods	23.23
15808	Uniform Center	714.37
15809	Verizon Wireless	390.11
15810	Xerox	70.46
15811	Corean Swart	323.18
15812	Acco Brands Direct	69.98
15813	Tao Interactive	599.95
15814	Central Business Systems	379.17
15815	GlaxoSmithKline	303.53
15816	Sanofi Pasteur	68.18
15817	Lisa Weninger	50.00
15818	Brown & Saenger	19.98
15819	Colleen Sweet	245.92
15820	NDSU	560.25
15822	Greater Ramsey Water District	42.00
15823	Brager Disposal Service	210.00
15824	Erickson Implement	119.45
15825	Merle Munson	700.00
15826	Border States Paving	22,885.25
15828	M.D.U	59.72
15829	C&J Oil	16,046.73
15830	Central City Lumber	6.25
15831	Eastman Township	3,485.74
15832	NAPA	1,081.91
15833	Newman Traffic Signs	91.09
15834	Northern Plains Electric Co-op	196.12
15835	Runnings	174.14
15836	Pat Biel Trucking	27,257.75
15867	Lake Region Law Enforcement	300.00

With no further business, Commissioner Straley moved to adjourn at Noon. Commissioner Greger seconded. Chairman adjourned the meeting until the November 19, 2013.

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

November 19, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, and Sarah Aberle present.

The minutes for November 19, 2013, approved with these corrections: see the handwritten names on the signed minutes as follows: Jim Mahutga, John Gallagher, Curtis Klein and Bill Bauer who spoke at the last meeting in the Courtroom. Straley moved to approve minutes as corrected, Greger seconded. Upon roll call, all voted aye. Motion carried.

Nate Monson, Road Foreman, discussed the following topics with the commissioners: ND LRSP Safety workshop on December 4, 2013 in Valley City, department has now switched to 8 hour days, notice of bids for motor grader published- bid opening scheduled for December 17th, Culvert request for co highway 1602 just off of highway 281, Wold Engineering to arrive this morning to talk about future road projects and to open bids for engineering services, inventory at all county shops.

Teresa Risovi, Emergency Manager, addressed the board regarding the revised letter to the water board regarding culverts for Rocky Run and the need to request records from both the water board and Wells County to prevent major flooding in Foster County. Straley moved to sign the letter and send to the water board, Greger seconded. Upon roll call, all voted aye. Motion carried. Letter will now be sent on to the water board for them to take it to the state level.

Commissioners addressed the possibility of land transfer with Paul Murphy. Mr. Murphy explained that the only way he has found to be able to transfer land would be if the current fairgrounds property was acquired as a tax forfeiture. Mr. Straley requested that Mr. Murphy do a title search to investigate how the county acquired the land, Mr. Murphy stated he would do the research.

Mr. Murphy also addressed the tax sale, and discussion was held on the need to reschedule the tax sale due to the incorrect land description being placed in the Foster County Independent. Commissioners agreed to reschedule the tax sale for December 17th. Mr. Murphy then addressed rumors that he was resigning, stating that those rumors are completely false.

Commissioners discussed whether to close the courthouse on the Friday after Thanksgiving. Mr. Greger moved to keep the courthouse closed on Thanksgiving Friday, Mr. Straley seconded. Upon roll call, all voted aye. Motion carried. Commissioners were asked whether they would like to address Christmas and New Years at this time as well due to when they fell in the week, commissioners agreed to address those at the next meeting.

Water board representative, Herman Johnson, addressed the board stating that they would like to do a stream crossing study for the entire county for everything. Commissioners stated that Carrington creek may already be done, water board stated they would check into that. Kittleson crossing was discussed regarding the need to possibly reevaluate as it was under new ownership. Discussion was then held on next steps when it comes to the letter from Emergency Management and taking it to the state level. It was agreed that the Foster County water board would contact the state water board. It was stated that the water board would probably want to do a study on the culverts and gates, and also need to advise the state water board on where the bottle necks are so that they know where to start. Commissioners questioned if Foster County would be able to tap into any Soil Conservation grants for water flow improvements in the county; it was decided that more research would need to be done on that.

Water board discussion continued onto topics regarding cleaning out Kelly Creek, and seeing how much more can be done to clean out the silt this year. It was stated that some of the county's water issues come from Eddy County, and the water board was encouraged to speak with the Eddy county water board to see if they could make any progress.

Haven Township representatives Alan Scanson and Tom Thurlow addressed the board requesting a formal audit of the Auditor's Office. Requested that townships now receive monthly spreadsheet of monies paid to the township, amounts owed by the township and any monies received by the township at the courthouse. They also addressed the 2011 and 2012 payments to the county for road grading services, showing that those two years had been paid, but inquired on 2010 payment. Mrs. Aberle stated that research could be done in the accounting software for any receipts from Haven Township that year.

Kathleen Murray addressed the board regarding a forensic audit being done on the Auditor's office. She stated that the Bureau of Criminal Investigation recommended having a forensic audit done right away, and recommended that the county have someone come in ASAP to do the audit. Mr. Straley stated that he had spoken a little bit with Eide Bailly, and stated that forensic audits are usually billed in \$5,000 increments, and that total price would depend on how far back the audit needed to go. Discussion was held on whether this needed to be put out on bids, Mrs. Murray stated that it would be good to get at least 2 estimates or bids before hiring any firm. Mr. Straley stated he would contact the Association of Counties for more recommendations on firms. Discussion was also held on whether a regular audit was needed if a forensic audit was also being done; it was agreed that if a forensic audit was being conducted, that a regular audit did not also need to be done.

Mrs. Murray also addressed the county on the fact that there may be extra expenses, paperwork, hours, etc. that the county may incur to keep offices running properly and cleaned up/reorganized. She stated that the county may also see some billing of her hours for time spent on the investigation.

Lisa Solwey, Public Health, addressed the board regarding the roof of the Public Health building repairs needed on the inside and roof of the building. Local businesses were contacted to see if they would be interested and have the time to do anything yet this year. She stated that there was no interest for the remainder of this year, but there was interest for next year. Commissioners inquired if there was a way to temporarily patch the roof until work could be done; it was decided not much could be done. So any rains will need to be swept off the roof ASAP, and any snow shoveled off of the roof next spring to minimize issues. Board asked Ms. Solwey to place an ad for bids due on 1/6/14 and project completion by 5/31/14.

Herb Bargmann of Wold Engineering addressed the proposals from Wold Engineering and Interstate Engineering on the road projects for the Kensal road and the Barlow East road. Mr. Bargmann stated that the oil impact money expected would be able to cover all of the Kensal Road, and they would do as much of the Barlow East road as they could with what was left. Structural requirements were discussed, as well as the 10% county share requirement. Straley moved to retain Wold Engineering as the engineering firm for this project, Greger seconded. Upon roll call, all voted aye. Motion carried. A letter will be sent to Interstate Engineering thanking them for their proposal, and another to Wold Engineering notifying them that Foster County will be retaining them.

Commissioner Straley asked if Lynelle Lyman-Hoppe, Recorder, had received any more information regarding estimates on new copiers. Mrs. Aberle stated that last she had spoken with Lynelle that she stated she wasn't sure which businesses provided the same type of services/products. Mr. Straley stated that he would talk with Lynelle.

Commissioners had discussion on culverts in Bordulac Township and that it was typically 100% county's cost on culverts over 4 ft.

Commissioners viewed and discussed the resignation of Roger Schlotman. Mr. Straley moved to accept the resignation, Mr. Greger seconded. Upon roll call vote, Straley and Greger voted aye, Carr voted no. Motion carried. Mrs. Murray discussed with the commissioners that they could choose to either appoint or hold an election for a new auditor, or that the people could petition to have an election held for a new auditor. More discussion on this issue will happen at the next meeting.

Discussion was held on the Curtis Burgess abatement, which was approved by the City of Carrington for the 2013 year. Mr. Greger moved to approve the abatement, Mr. Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Post office box 104 and 106 were discussed to see if both should be closed and a new box opened. Mr. Straley moved to close both boxes and open a new one, Greger seconded. Upon further discussion with Noreen Barton, this motion and second was rescinded. Mr. Straley moved to close box 106 and change the lock on 104, Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Sarah Aberle addressed the board regarding the Primary Authorized Agent for NDPERS. She stated that with the resignation of Mr. Schlotman, there would need to be a new Primary Agent assigned now, and that a new one could be assigned again when the new auditor was hired. Mr. Greger moved to remove Mr. Schlotman and appoint Sarah Aberle as the temporary primary agent until a new auditor was hired, Mr. Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Sarah Aberle then discussed Game and Fish commissions with the commissioners to see where future commissions should be dispersed, as she was advised that about half of the counties have the commissions going directly to the auditor, and the other half have the commissions going back to the county. Mr. Straley moved to have the commissions go back to the county, Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Upon discussion with Kathleen Murray, Mr. Straley moved to appoint temporary authority to Sarah Aberle to be able to complete all duties of an auditor until a new auditor is hired. Mr. Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Les Greger noted that the funeral for Clifford Greger was to be on Thursday, November 21, 2013. Commissioners agreed that they would like to have flowers sent to the funeral on behalf of Foster County.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$4,862.30, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

ACH	NDPERS- Retirement	\$ 12,992.26
ACH	NDPERS- Insurance	26,804.46
15868-71 & ACH	Payroll November 1-15, 2013	32,319.40
AUTO	Withholdings- Payroll November 1-15, 2013	3,046.18
15872	Foster County Treasurer	1,838.90
AUTO	NDPERS- Deferred Comp	645.00
15879	Best Western Seven Seas Inn	74.70
15880	Birtsell Township	3,513.05
15881	Bismarck Tribune	228.42
15882	Bremer Bank	20.00
15883	Briss Oil	158.20
15884	Bucephalia Township	1,215.49
15885	Century Link	191.88
15886	Carrington Area Chamber of Commerce	50.00
15887	City of Carrington	562.29
15888	City of Carrington	28.73
15889	City of Carrington	28.73
15890	Dakota DustTex	317.10
15891	D.C.N	875.00
15892	Dakota Central Telecomm I	1,674.28
15893	Donna Anderson	64.37
15894	Foster County Independent	410.84
15895	GlaxoSmithKline	303.53
15896	Griggs Co. Telephone	269.91
15897	Lynelle Lyman-Hoppe	175.48
15898	I.T.D.	503.15
15899	Joel Gussiaas	422.24
15900	Joel Lemer	390.41
15901	Joel Lemer	172.04
15902	John Deere Financial	141.60
15903	Kreisers	146.26
15904	Mathison's	752.27
15905	NDACo Resources Group	66.00
15906	Office Depot	74.65
15907	Pat Biel Trucking	2,885.75
15908	Postmaster	78.00
15909	RDO Equipment	532.35
15910	Redwood Toxicology Lab	25.00
15911	Safety Services Company	109.99

Board reviewed the department revenue statements and approved for filing as follows:

County Recorder, Lynelle Lyman-Hoppe	Fees for October	\$1,976.00
County Sheriff, Michael Tufte	Fees for October	\$210.00

With no further business, Commissioner Straley moved to adjourn at Noon. Commissioner Greger seconded. Chairman adjourned the meeting until the December 3, 2013.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

November 5, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, and Roger Schlotman present.

Nate Monson, Road Foreman, discussed the following topics with the commissioners: Road Projects, LTAP training with the Road Department staff, snow plows, safety training on December 4th, DOT Federal Aid program for roads, returning to 8 hour work days, training of new road department road grader. Straley moved to approve the federal aid program, Greger seconded. Upon roll call, all voted aye, motion carried.

Minutes from October 15, 2013 reviewed and revised. Greger moved to approve minutes as corrected, Straley seconded. Upon roll call, all voted aye. Motion carried.

Commissioners, Roger Schlotman, Paul Murphy moved to the courtroom, where there was discussion with residents on Roberts Rules of Order/parliamentary procedure, funding for the proposed moving of the fairgrounds, moving the fairgrounds without a vote of the people and trading land with the city. Residents present that addressed the Commissioners were Melvin Schramm, Janell Anderson, Roger Gussiaas, Doug Zink, Joel Rindy, Josh Dreher, Jim Mahutga, John Gallagher, Curtis Klein and Bill Bauer. Commissioners and Mr. Schlotman returned to the commissioner's room to continue the meeting.

Teresa Risovi, Emergency Manager, addressed the board regarding the need to draft a letter to the water board regarding culverts for Rocky Run and the need to request records from both the water board and Wells County to prevent major flooding in Foster County. Presented draft of letter, and will revise per Mr. Straley's suggestions and bring back to the November 19th meeting.

Lisa Solwey, Public Health, addressed the board regarding the roof of the Public Health building leaking, and additional repairs needed on the inside of the building. Estimates were reviewed for materials. Chairman Carr requested that Ms. Solwey get full estimates on labor and materials and bring to the next meeting. Ms. Solwey also addressed the board regarding her salary and acquiring a single health policy without having to take a pay cut based on direction in a prior meeting when taking into consideration to her current salary compared to others in position in the region as well as others in her department. Commissioner Greger moved to allow Ms. Solwey to get a single health policy and allow her salary to remain the same, Vice Chair Straley seconded. Upon roll call, all vote aye. Motion carried.

Tim Schmeets and Jennifer Hoornaert from Carrington Health Center addressed the board regarding the financial report for the area Ambulance services. Losses this fiscal year are comparable to last fiscal year at approximately \$102,000. With the mill levy and grants, the losses projected for next year are approximately \$7,000 if service numbers remain the same. Mr. Schmeets addressed new equipment purchases, and proposed that the commissioners revise the percentage of the mill levy being split between the Carrington and McHenry Ambulance departments due to service numbers. Mr. Carr suggested a meeting with both ambulance heads, Mariann Doeling from Carrington Health Center, and at least one commissioner to discuss the proposal, Mr. Schmeets agreed.

Paul Murphy addressed the commissioners regarding the Attorney General's advisement on the fairgrounds land. The AG office stated that there is not anything in place that would allow the county to trade the fairgrounds land with the city. If the fairgrounds were to move, the county would need to sell the fairgrounds land, and buy the proposed fairgrounds land. Also, any purchase of land would need to go to a vote of the residents. Mr. Murphy also addressed an amount of \$50 that Mr. Schlotman would need to pay back to the county from an incorrect amount of accumulated sick/vacation pay. Mr. Murphy requested that Mr. Schlotman pay this amount back by the end of November, Mr. Schlotman agreed.

Dana Scherr and Richard O'Connor, Tax Equalization Office, addressed the board regarding 8 additional Homestead Credit applications which came in after the abstract was sent in. Mr. O'Connor stated that the applications would be revenue neutral.

Mrs. Scherr addressed Mr. Schlotman and the board regarding Deferred Compensation and inquired whether the issues addressed at the last meeting were taken care of. Mr. Schlotman stated that all of the issues were taken care of, and that the payment was now going to be sent to NDPERS the day after each pay date, and that it would be done via electronic payment (ACH).

Board reviewed Barb Bergan's request for reduction in taxes, Mrs. Scherr and Mr. O'Connor stated that the township had recommended that the board not approve the application. Mr. Greger moved to disapprove the application, Mr. Straley seconded. Upon roll call, all vote aye. Motion carried.

Board discussed the review of property by the tax department and the Sidwell Company. Mr. O'Connor and Mrs. Scherr stated that the first township had been completed and that so far the process was going fairly

well, as there were not a lot of changes. With the success of reviewing the first township, they will now be addressing 6 townships at a time until completed.

On behalf of the Recorder’s office, Mr. Schlotman discussed the proposal and estimate of purchasing a new copier for the Recorder’s office. The current copier in that office is 11 years old and is getting harder to find replacement parts for when needed. Mr. Carr moved to approve buying the new copier, Mr. Greger seconded. Upon further discussion, the motion and second were withdrawn. Mr. Straley suggested getting more quotes from other companies to make sure the county was getting a good price.

Commissioners addressed the proposal of the last meeting for Lindsay Dreher to get a monthly reimbursement of \$10-15 for her cell phone and \$100/year for mileage to and from the law offices/courthouse. Mr. Greger moved to approve \$10/month for the cell phone and to submit a request for reimbursement for actual mileage through the year, Mr. Straley seconded. No vote took place.

Mr. Schlotman and the commissioners discussed the lot in the city of Glenfield that was foreclosed on due to non-payment of taxes. Tax sale set for November 19th. Currently set for bids, if no bids received, then commissioners can negotiate sale price to sell back to the city.

Mr. Schlotman addressed the commissioners regarding Haven Township being delinquent on their road bill and requested a motion to place 9 mills delinquent road on their account for non-payment of their 2011/2012 bills. No motion or second was received.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$25,321.90, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

ACH	NDPERS- Deferred Comp	\$ 711.00
15741	Secretary of State	36.00
15742	John Deere Financial	886.45
15743	Dakota Central Telecomm I	1,718.40
15744	Cardmember Service	4.44
15745	Marco	206.99
15747	AFLAC	2,220.79
15748	Reliastar Life Ins.	65.72
15756-61 & ACH	Payroll- 10/16/13 – 10/31/13	42,375.69
15762	ND LTAP	200.00
15764	ND State Treasurer	319.64
ACH	NDPERS- Deferred Comp	1,070.00
15765	Office of Attorney General	140.00
15766	ND Community Corrections Assoc	200.00
AUTO	Withholdings- Payroll ending 10/31/13	3,367.38
15784	Sarah Aberle	20.31
15785	Access Printing Solutions	71.75
15786	Alco- Sheriff	9.61
15787	Arrowwood Prairie Co-op	1,709.13
15788	Noreen Barton	181.90
15789	Tamara Becker	482.18
15790	Beckman Beverages	40.00
15791	Carrington Hardware Hank	148.96
15792	Carson Industries	109.95
15793	Central Distributing	84.00
15794	City of Carrington	306.66
15795	Dacotah Paper	133.50
15796	Foster County Independent	997.73
15797	Foster County Treasurer	55.75
15798	Job Service ND	1,922.64
15799	Justin Johnson	25.00
15800	LaQuinta Inn & Suites	280.80
15801	NDAAO	115.00
15802	Office Depot	344.14
15803	OK Tire	36.90
15804	Ottetail Power	906.51
15805	John Pfau	43.08

15806	Teresa Risovi	96.05
15807	SuperValu Foods	23.23
15808	Uniform Center	714.37
15809	Verizon Wireless	390.11
15810	Xerox	70.46
15811	Corean Swart	323.18
15812	Acco Brands Direct	69.98
15813	Tao Interactive	599.95
15814	Central Business Systems	379.17
15815	GlaxoSmithKline	303.53
15816	Sanofi Pasteur	68.18
15817	Lisa Weninger	50.00
15818	Brown & Saenger	19.98
15819	Colleen Sweet	245.92
15820	NDSU	560.25
15822	Greater Ramsey Water District	42.00
15823	Brager Disposal Service	210.00
15824	Erickson Implement	119.45
15825	Merle Munson	700.00
15826	Border States Paving	22,885.25
15828	M.D.U	59.72
15829	C&J Oil	16,046.73
15830	Central City Lumber	6.25
15831	Eastman Township	3,485.74
15832	NAPA	1,081.91
15833	Newman Traffic Signs	91.09
15834	Northern Plains Electric Co-op	196.12
15835	Runnings	174.14
15836	Pat Biel Trucking	27,257.75
15867	Lake Region Law Enforcement	300.00

With no further business, Commissioner Straley moved to adjourn at Noon. Commissioner Greger seconded. Chairman adjourned the meeting until the November 19, 2013.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

November 19, 2013

Chairman Carr called the meeting to order at 8:30AM. Chairman Carr, Commissioner Straley, Commissioner Greger, and Sarah Aberle present.

The minutes for November 19, 2013, approved with these corrections: see the handwritten names on the signed minutes as follows: Jim Mahutga, John Gallagher, Curtis Klein and Bill Bauer who spoke at the last meeting in the Courtroom. Straley moved to approve minutes as corrected, Greger seconded. Upon roll call, all voted aye. Motion carried.

Nate Monson, Road Foreman, discussed the following topics with the commissioners: ND LRSP Safety workshop on December 4, 2013 in Valley City, department has now switched to 8 hour days, notice of bids for motor grader published- bid opening scheduled for December 17th, Culvert request for co highway 1602 just off of highway 281, Wold Engineering to arrive this morning to talk about future road projects and to open bids for engineering services, inventory at all county shops.

Teresa Risovi, Emergency Manager, addressed the board regarding the revised letter to the water board regarding culverts for Rocky Run and the need to request records from both the water board and Wells County

to prevent major flooding in Foster County. Straley moved to sign the letter and send to the water board, Greger seconded. Upon roll call, all voted aye. Motion carried. Letter will now be sent on to the water board for them to take it to the state level.

Commissioners addressed the possibility of land transfer with Paul Murphy. Mr. Murphy explained that the only way he has found to be able to transfer land would be if the current fairgrounds property was acquired as a tax forfeiture. Mr. Straley requested that Mr. Murphy do a title search to investigate how the county acquired the land, Mr. Murphy stated he would do the research.

Mr. Murphy also addressed the tax sale, and discussion was held on the need to reschedule the tax sale due to the incorrect land description being placed in the Foster County Independent. Commissioners agreed to reschedule the tax sale for December 17th. Mr. Murphy then addressed rumors that he was resigning, stating that those rumors are completely false.

Commissioners discussed whether to close the courthouse on the Friday after Thanksgiving. Mr. Greger moved to keep the courthouse closed on Thanksgiving Friday, Mr. Straley seconded. Upon roll call, all voted aye. Motion carried. Commissioners were asked whether they would like to address Christmas and New Years at this time as well due to when they fell in the week, commissioners agreed to address those at the next meeting.

Water board representative, Herman Johnson, addressed the board stating that they would like to do a stream crossing study for the entire county for everything. Commissioners stated that Carrington creek may already be done, water board stated they would check into that. Kittleson crossing was discussed regarding the need to possibly reevaluate as it was under new ownership. Discussion was then held on next steps when it comes to the letter from Emergency Management and taking it to the state level. It was agreed that the Foster County water board would contact the state water board. It was stated that the water board would probably want to do a study on the culverts and gates, and also need to advise the state water board on where the bottle necks are so that they know where to start. Commissioners questioned if Foster County would be able to tap into any Soil Conservation grants for water flow improvements in the county; it was decided that more research would need to be done on that.

Water board discussion continued onto topics regarding cleaning out Kelly Creek, and seeing how much more can be done to clean out the silt this year. It was stated that some of the county's water issues come from Eddy County, and the water board was encouraged to speak with the Eddy county water board to see if they could make any progress.

Haven Township representatives Alan Scanson and Tom Thurlow addressed the board requesting a formal audit of the Auditor's Office. Requested that townships now receive monthly spreadsheet of monies paid to the township, amounts owed by the township and any monies received by the township at the courthouse. They also addressed the 2011 and 2012 payments to the county for road grading services, showing that those two years had been paid, but inquired on 2010 payment. Mrs. Aberle stated that research could be done in the accounting software for any receipts from Haven Township that year.

Kathleen Murray addressed the board regarding a forensic audit being done on the Auditor's office. She stated that the Bureau of Criminal Investigation recommended having a forensic audit done right away, and recommended that the county have someone come in ASAP to do the audit. Mr. Straley stated that he had spoken a little bit with Eide Bailly, and stated that forensic audits are usually billed in \$5,000 increments, and that total price would depend on how far back the audit needed to go. Discussion was held on whether this needed to be put out on bids, Mrs. Murray stated that it would be good to get at least 2 estimates or bids before hiring any firm. Mr. Straley stated he would contact the Association of Counties for more recommendations on firms. Discussion was also held on whether a regular audit was needed if a forensic audit was also being done; it was agreed that if a forensic audit was being conducted, that a regular audit did not also need to be done.

Mrs. Murray also addressed the county on the fact that there may be extra expenses, paperwork, hours, etc. that the county may incur to keep offices running properly and cleaned up/reorganized. She stated that the county may also see some billing of her hours for time spent on the investigation.

Lisa Solwey, Public Health, addressed the board regarding the roof of the Public Health building repairs needed on the inside and roof of the building. Local businesses were contacted to see if they would be interested and have the time to do anything yet this year. She stated that there was no interest for the remainder of this year, but there was interest for next year. Commissioners inquired if there was a way to temporarily patch the roof until work could be done; it was decided not much could be done. So any rains will need to be swept off the roof ASAP, and any snow shoveled off of the roof next spring to minimize issues. Board asked Ms. Solwey to place an ad for bids due on 1/6/14 and project completion by 5/31/14.

Herb Bargmann of Wold Engineering addressed the proposals from Wold Engineering and Interstate Engineering on the road projects for the Kensal road and the Barlow East road. Mr. Bargmann stated that the oil

impact money expected would be able to cover all of the Kensal Road, and they would do as much of the Barlow East road as they could with what was left. Structural requirements were discussed, as well as the 10% county share requirement. Straley moved to retain Wold Engineering as the engineering firm for this project, Greger seconded. Upon roll call, all voted aye. Motion carried. A letter will be sent to Interstate Engineering thanking them for their proposal, and another to Wold Engineering notifying them that Foster County will be retaining them.

Commissioner Straley asked if Lynelle Lyman-Hoppe, Recorder, had received any more information regarding estimates on new copiers. Mrs. Aberle stated that last she had spoken with Lynelle that she stated she wasn't sure which businesses provided the same type of services/products. Mr. Straley stated that he would talk with Lynelle.

Commissioners had discussion on culverts in Bordulac Township and that it was typically 100% county's cost on culverts over 4 ft.

Commissioners viewed and discussed the resignation of Roger Schlotman. Mr. Straley moved to accept the resignation, Mr. Greger seconded. Upon roll call vote, Straley and Greger voted aye, Carr voted no. Motion carried. Mrs. Murray discussed with the commissioners that they could choose to either appoint or hold an election for a new auditor, or that the people could petition to have an election held for a new auditor. More discussion on this issue will happen at the next meeting.

Discussion was held on the Curtis Burgess abatement, which was approved by the City of Carrington for the 2013 year. Mr. Greger moved to approve the abatement, Mr. Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Post office box 104 and 106 were discussed to see if both should be closed and a new box opened. Mr. Straley moved to close both boxes and open a new one, Greger seconded. Upon further discussion with Noreen Barton, this motion and second was rescinded. Mr. Straley moved to close box 106 and change the lock on 104, Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Sarah Aberle addressed the board regarding the Primary Authorized Agent for NDPERS. She stated that with the resignation of Mr. Schlotman, there would need to be a new Primary Agent assigned now, and that a new one could be assigned again when the new auditor was hired. Mr. Greger moved to remove Mr. Schlotman and appoint Sarah Aberle as the temporary primary agent until a new auditor was hired, Mr. Straley seconded. Upon roll call vote, all voted aye. Motion carried.

Sarah Aberle then discussed Game and Fish commissions with the commissioners to see where future commissions should be dispersed, as she was advised that about half of the counties have the commissions going directly to the auditor, and the other half have the commissions going back to the county. Mr. Straley moved to have the commissions go back to the county, Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Upon discussion with Kathleen Murray, Mr. Straley moved to appoint temporary authority to Sarah Aberle to be able to complete all duties of an auditor until a new auditor is hired. Mr. Greger seconded. Upon roll call vote, all voted aye. Motion carried.

Les Greger noted that the funeral for Clifford Greger was to be on Thursday, November 21, 2013. Commissioners agreed that they would like to have flowers sent to the funeral on behalf of Foster County.

Commissioner Straley moved to approve the Social Service bills as authorized by the County Welfare Board in the amount of \$4,862.30, and seconded by Commissioner Greger. Upon roll call, all vote aye. Motion carried.

Board on motion approved the following bills:

ACH	NDPERS- Retirement	\$ 12,992.26
ACH	NDPERS- Insurance	26,804.46
15868-71 & ACH	Payroll November 1-15, 2013	32,319.40
AUTO	Withholdings- Payroll November 1-15, 2013	3,046.18
15872	Foster County Treasurer	1,838.90
AUTO	NDPERS- Deferred Comp	645.00
15879	Best Western Seven Seas Inn	74.70
15880	Birtsell Township	3,513.05
15881	Bismarck Tribune	228.42
15882	Bremer Bank	20.00
15883	Briss Oil	158.20
15884	Bucephalia Township	1,215.49

15885	Century Link	191.88
15886	Carrington Area Chamber of Commerce	50.00
15887	City of Carrington	562.29
15888	City of Carrington	28.73
15889	City of Carrington	28.73
15890	Dakota DustTex	317.10
15891	D.C.N	875.00
15892	Dakota Central Telecomm I	1,674.28
15893	Donna Anderson	64.37
15894	Foster County Independent	410.84
15895	GlaxoSmithKline	303.53
15896	Griggs Co. Telephone	269.91
15897	Lynelle Lyman-Hoppe	175.48
15898	I.T.D.	503.15
15899	Joel Gussiaas	422.24
15900	Joel Lemer	390.41
15901	Joel Lemer	172.04
15902	John Deere Financial	141.60
15903	Kreisers	146.26
15904	Mathison's	752.27
15905	NDACo Resources Group	66.00
15906	Office Depot	74.65
15907	Pat Biel Trucking	2,885.75
15908	Postmaster	78.00
15909	RDO Equipment	532.35
15910	Redwood Toxicology Lab	25.00
15911	Safety Services Company	109.99

Board reviewed the department revenue statements and approved for filing as follows:

County Recorder, Lynelle Lyman-Hoppe	Fees for October	\$1,976.00
County Sheriff, Michael Tufte	Fees for October	\$210.00

With no further business, Commissioner Straley moved to adjourn at Noon. Commissioner Greger seconded. Chairman adjourned the meeting until the December 3, 2013.

Sarah Aberle
Foster County Deputy Auditor

James E. Carr, Chairman
Board of County Commissioners