

PROCEEDINGS OF THE FOSTER COUNTY BOARD OF COMMISSIONERS

December 17<sup>th</sup>, 2019

At 3:30pm, Chairman Alan Scanson called the Foster County Commission meeting to order. Roll call included Commissioner Alan Scanson, Commissioner David Utke, Commissioner Scott Beumer, Commissioner Becky Hagel and Commissioner Pat Copenhaver. Also present were Road Superintendent Nate Monson, Engineer Mike Rivinius, Auditor Brad Solberg, States Attorney Kara Brinster, South Central Dakota Regional Council Director Margie Johnson and Foster County Independent Reporter Leasa Lura.

The meeting began with approval of the minutes. Commissioner Hagel made a motion to approve the minutes of the December 3<sup>rd</sup>, 2019 meeting, seconded by Commissioner Utke. All voted aye and the motion passed.

Commissioner Utke made a motion to approve the bills, seconded by Commissioner Hagel. All voted aye and the motion passed.

29306	ARROWWOOD PRAIRIE CO-OP	209.73
29307	AVID HAWK, LLC	35.00
29308	BALCO UNIFORM CO., INC.	2,702.70
29309	BERTS TRUCK EQUIPMENT OF MHD INC	7,338.00
29310	BUTLER MACHINERY COMPANY	583.66
29311	C & J OIL COMPANY	683.09
29312	CARRINGTON DRUG INC.	5.58
29313	CARRINGTON MOTORS INC	624.09
29314	CENTRAL CITY LUMBER INC.	134.99
29315	CENTRAL DAKOTA SIX-COUNTY ORGANIZATION	180.00
29316	CENTRAL VALLEY HEALTH DISTRICT	6.85
29317	CHI ST. ALEXIUS CARRINGTON	48.00
29318	CMF	13.87
29319	COMPUTER EXPRESS	1,395.00
29320	DACOTAH PAPER COMPANY	310.45
29321	DEPARTMENT OF TRANSPORTATION	34,386.50
29322	EVERBRIDGE, INC DBA NIXLE	3,000.00
29323	FLORENCE TOWNSHIP	240.00
29324	FOSTER COUNTY INDEPENDENT	118.95
29325	FOSTER COUNTY TREASURER	128.75
29326	GALL'S	172.95
29327	HEALTHCARE ENVIRONMENTAL SERVICES INC	172.00
29328	INFORMATION TECHNOLOGY DEPT.	759.73
29329	J.O.B. WELDING & REPAIR	390.00
29330	JUSTIN JOHNSON	100.85
29331	LEAF	74.80
29332	MARCO, INC.	371.81
29333	MERLE OR EUNICE MUNSON	700.00
29334	NAPA AUTO PARTS	181.49
29335	NATIONAL ASSOCIATION OF COUNTIES	450.00
29336	ND ASSOCIATION OF COUNTIES	12,141.86
29337	NDACO RESOURCES GROUP	40.00
29338	OFFICE DEPOT	458.41
29339	OFFICE OF ATTORNEY GENERAL- 1250	150.00
29340	PATRIOT FUELS	108.98
29341	PHARMCHEM INC	85.65
29342	RICK'S WHOLESALE TIRE INC.	140.00
29343	RUNNING'S SUPPLY, INC.	21.48
29344	SOUTH CENTRAL DAKOTA REGIONAL COUNCIL	6,809.00
29345	STUART WALEN	11.00
29346	STUTSMAN CO. CORRECTION CENTER	1,190.00
29347	SYNCB/AMAZON	306.57
29348	TOM GILBERTSON & SONS	748.00
29349	UNDERGROUND VAULTS & STORAGE	200.00
29350	USPS	80.00
29351	VANGUARD APPRAISALS, INC.	458.10

29352 VISTAPRINT NETHERLANDS B.V.  
29353 ZUERCHER TECHNOLOGIES, LLC.

77.04  
236.25

Commissioner Utke asked to have application for funding assistance added to agenda. Commissioner Hagel asked to have a NDACo updated added to the agenda. Commissioner Hagel made a motion to approve the agenda, seconded by Commissioner Beumer. All voted aye and the motion passed.

#### Old Business

Commissioner Hagel made a motion to approve the contract for a postage machine through Dakota Business Solutions, seconded by Commissioner Utke. All voted aye and the motion passed.

#### New Business

Nate Monson, Road Superintendent, informed the BOCC that the Road Department has plowed 19 inches of snow since the last meeting. Monson informed the BOCC that the blade in Glenfield has a CAM issue and needs to be fixed under warranty. Mike Rivinius, Wold Engineering, presented a time extension request for the Miller Bridge project. NDDOT has issued up to 21 days but Wold recommends 14 days. Commissioner Utke made a motion to give a 14-day extension to the Miller Bridge project, seconded by Commissioner Copenhaver. All voted aye and the motion passed. Rivinius gave the BOCC some road options to consider for the 2020 year. Commissioner Utke made a motion to approve and engineering agreement on the South Bordulac Rd Project sc16-13, seconded by Commissioner Copenhaver. All voted aye and the motion passed.

States Attorney Kara Brinster asked the BOCC to move her Administrative Assistant to step 6 on the salary scale for 2020. Commissioner Hagel made a motion to raise the States Attorney Administrative Assistance to step 6 for 2020, seconded by Commissioner Beumer. All voted aye and the motion passed.

Chris Thomas, EAPC Engineer, phoned into the BOCC meeting to discuss future Courthouse projects. Thomas stated that there were no more structural issues left in the building. Thomas mentioned that EAPC recommends that the cornice around the exterior of the building is next, or the slab in basement. Thomas mentioned that the cornice takes the most abuse as it outside dealing with the elements. Commissioner Utke asked what the price of the cornice would be, and Thomas replied with \$75,000. The BOCC asked Thomas when they could start working on the plans for the project. Thomas replied that they could start in early 2020. Commissioner Copenhaver made a motion to start proposal on cornice project with EAPC, seconded by Commissioner Utke. All voted aye and the motion passed.

Public Health Nurse Lisa Hilbert approached the BOCC about purchasing a new fridge for their vaccinations. Hilbert stated that the previous fridge was purchased in 2010 and is starting to have issues, and that if it quits working, they could lose up to \$50,000 in vaccinations. Commissioner Beumer made a motion to allow up to \$6,500 for the purchase of a new fridge for Public Health, seconded by Commissioner Copenhaver. All voted aye and the motion passed.

Hilbert then informed the BOCC that Public Health Custodian Lorraine Vanwey has resigned her position. The BOCC stated that they would look into the opening and discuss at the next commissioner meeting.

Auditor Solberg asked the BOCC to open the Administrative Assistant job for the Sheriff's Office, on behalf of Sheriff Johnson. Commissioner Hagel made a motion to open the Administrative Assistant position in the Sheriff's Office, seconded by Commissioner Copenhaver. All voted aye and the motion passed.

Commissioner Utke presented a draft map for the townships to fill out for yearly share roads needs. Solberg also passed out an application for funding for townships to request assistance from Foster County for share roads. The BOCC will take the information to create corrections or additions.

Auditor Solberg presented the BOCC with a meeting date and time sheet. Commissioner Utke made a motion to have BOCC meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 3:30pm with moving the November 3<sup>rd</sup> meeting to November 5<sup>th</sup> due to the election, seconded by Commissioner Copenhaver. All voted aye and the motion passed.

Commissioner Hagel stated that a Foster County Employee will be retiring, and they have over the allotted number of vacation hours. The auditor's office looked into when the change occurred, and it was in 2014 with no auditor present in Foster County. Commissioner Copenhaver made a motion to stick to policy and only pay out 240 hours of vacation when the employee leaves, seconded by Commissioner Utke. All voted aye and the motion passed.

The BOCC discussed the committees that they are on, and they decided to keep them the same as were, with adding Amanda Topp to the Housing Authority.

The BOCC discussed board re-organization. Commissioner Hagel made a motion to have Commissioner David Utke as the Foster County Board Chairman, seconded by Commissioner Copenhaver. All voted aye and the motion passed. Commissioner Copenhaver made a motion to have Commissioner Becky Hagel as the Foster County Board Vice-Chairman, seconded by Commissioner Utke. All voted aye and the motion passed.

With no further business, Chairman Scanson moved to adjourn the meeting at 6:27pm.

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Brad Solberg  
Foster County Auditor

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Alan Scanson, Chairman  
Board of County Commissioners